

TENDER DOCUMENT

(NIT No: RGNUL/301

Dated: 17/04/2025

**Supply of Stationary & Housekeeping
material items for one year (2025-2026)
at RGNUL Campus Sidhuwal, Patiala.**



**Rajiv Gandhi National University of Law, Punjab,
Sidhuwal Bhadson Road Patiala**



RGNUL, PUNJAB

TENDER DOCUMENT

TENDER NO.	:	RGNUL/301
NAME OF WORK		Supply of Stationary & Housekeeping material items for one year (2025-2026) at RGNUL Campus Sidhuwal, Patiala.
COST OF DOCUMENTS	:	Rs. 1,000/- + 18% GST
EARNEST MONEY	:	Rs. 5,000/-
DATE AND TIME OF ISSUE OF TENDER DOCUMENTS	:	17.04.2025 TO 30.04.2025 UPTO 10:30 AM
DATE AND TIME OF RECEIPT OF TENDERS	:	17.04.2025 (UPTO 11:00)
DATE AND TIME OF OPENING OF TENDERS	:	17/04/2025 (AT 11:30 A.M.)

Rajiv Gandhi National University of Law Punjab.
NOTICE INVITING TENDERS

No 301/ RGNUL

Date 17.04.2025

Rajiv Gandhi National University of Law, Punjab Patiala invites sealed quotations/tenders from competent and reputed Indian manufacturers/ suppliers of stationary and Housekeeping material. The quotations/tender is required to be submitted in sealed cover **along with the samples** address to The Registrar, **Rajiv Gandhi National University of Law Punjab** Patiala so as to reach the University on or before 11.00am on 05/04/2025 duly superscripting the quotation for **“Supply of Stationary & Housekeeping material items for one year 2025-2026 at RGNUL campus, Sidhuwal, Patiala.at RGNUL, Punjab”** on the top of the sealed envelope.

S. No	Name of work	Earnest money	Time period
1	Supply of Stationary & Housekeeping material items for one year (2025-2026) at RGNUL Campus Sidhuwal, Patiala.	Rs. 5,000/-	One year

Terms and Conditions:

1. The complete Bidding document / DNIT can be obtained from office against Demand draft for **Rs. 1000/-+18% GST (Non-refundable) between 9.00 AM to 4.00 PM from 17.04.2025 to 30.04.2025 up to 10:00AM.** Earnest money of the unsuccessful bidders shall be refunded after the allotment of work. Earnest money of the lowest bidder shall be refunded after successful completion of the work.
2. Subletting the work after its award is not permissible.
3. The bid shall be accompanied by **Earnest Money Rs. 5,000/-** in the shape of Cheque or **Demand Draft** from the reputed Bank preferably Nationalized Bank only, in favour of the Registrar, RGNUL Patiala. .
4. The conditional tenders contrary to DNIT will not be accepted.
5. The Tender Allotment committee reserves the right to accept or reject any or all the tenders without assigning any reason.
6. Amount / Quantity can be increased & decreased.
7. RGNUL shall not be bound to accept the lowest tender and reserves right to accept any tenders. Decision of RGNUL in this connection shall be final.
8. The bidder, at their own responsibility, expense, and risk, is encouraged to visit and examine the samples and obtain all necessary information for preparing the bid. No additional charges arising from any misunderstanding or otherwise shall be permitted.
9. If **30-04-2025** is declared holiday by RGNUL, the tender will be received on the next working day.

University Engineer

Copy to: NOTICE BOARD

University Website (www.rgnul.ac.in)

SUBMISSION/OPENING OF TENDERS:

1. Please subscript our reference number and date of tender opening on sealed cover. Failure to do so will render your offer invalid. The technical bid and financial bid should be sealed by the bidder in separate covers duly subscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly subscribed.
2. Sealed quotations, along with samples, addressed to Registrar, Rajiv Gandhi National University of Law Punjab Bhadson Road Patiala 147006 should be sent by hand or by registered post so as to reach in University by due date and time. No responsibility will be taken for postal delay or non-delivery/non- receipt of tender documents.
3. Tenders sent by fax will not be considered. Tenders found in sealed cover will only be considered. To avoid any complication with regard to late receipt/non-receipt of tenders, it may please be noted that responsibility rests with the tenderer to ensure that tenders reach before due date and time. Late quotes will be rejected out rightly.
4. **Technical documents:** The firm in this regard should submit the following documents -
 - a. Income Tax Return File Acknowledgements for the last two years
 - b. PAN Number
 - c. GST Number
5. TIN number of the firm
6. Telephone number (landline & mobile)
7. A copy of the complete bid document duly signed & stamped by the authorized signatory of the firm, in token of acceptance of the terms and conditions of the tender.
8. Copies of the work-order for the last two years should be enclosed.
9. **Clarification of Bid Documents** : A prospective bidder requiring any clarification of the bidding documents shall notify to the purchaser in writing and the purchaser respond in writing to the clarification sought, not later than 5 days prior to the date of opening of the tenders. Copies of the queries and clarification by the purchaser shall be sent to all prospective bidders who have received the bidding documents.
10. **Amendments of Bidding Documents**: At any time prior to the date of submission of bid, when at his own or in response to a clarification requested by a prospective bidder, the purchaser may modify bid documents by amendments. The amendments shall be notified in writing to all prospective bidders. In order to afford prospective bidder, a reasonable time to take the amendment into account in preparing their bids, the purchaser at his discretion, may extend the dead line for submission of bids.
11. **Modification and withdrawal of bids**: A withdrawal notice may be sent by fax but followed by a signed confirmation copy by post not later than the dead line for submission of bids. No bid shall be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during the period will result in bidders forfeiting bid security.
12. **Clarification of Bids**: During evaluation and comparison of bids, the purchaser may at its discretion ask the bidder for clarification of its bid. The request for clarification shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted. No post bid clarification at the initiative of bidder shall be entertained.
13. **Delivery schedule**: The delivery of Stationary & Housekeeping material items shall commence within 7 (seven) days of the placement of order.

The purchaser however reserves the right to advance or delay the delivery within the stipulated time period. All the items will be delivered to Property In-charge in RGNUL campus Sidhuwal Bhadson Road Patiala and no transport/Carriage charges shall be paid for the delivery of goods.
14. Contract can be cancelled unilaterally by the buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the buyer with applicability of liquidated damages clause.

- 15. Earnest Money Deposit:** The tender will be required to submit an Earnest Money Deposit (also known as Bid Security) of Rs. 5,000/- (Rupees Five Thousand only) in the form of Account Payee Demand Draft from any of the commercial banks in favour of Registrar, RGNUL Patiala, valid for a period of 120 days. Offer not accompanied with earnest money of the requisite amount or without proper validity will be summarily rejected.
- 16. Price:** Price quoted should be firm and not subject to variation on any account during the fulfillment of the order. The price quoted shall be inclusive of tax, packing, forwarding, freight charges, transit insurance and other charges as applicable for **one year**.
- 17. Evaluation Criteria:** The guidelines for evaluation of offer will be as follows:
- a. Only those offers shall be evaluated which are found to be fulfilling all the eligibility and qualifying requirement of the tender.
 - b. RGNUL shall evaluate the bids to determine whether they are complete, whether any computational errors have been made, whether the documents have been properly signed and whether the bids are generally in order.
 - c. Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price shall be corrected by the RGNUL. If there is a discrepancy between words and figures, the amount in words shall prevail. If the supplier does not accept the correction of errors, his bid shall be rejected.
 - d. RGNUL shall evaluate the bids to determine the L-1 bidder based on the overall lowest total rates quoted for a single unit of each item.
- 18. Right to vary quantities:** The purchaser reserves the right to increase or decrease of the specified quantities in the schedule of requirements without any change in the unit price or other terms and conditions within the agreed delivery schedule.
- 19. Bid validity:** A bid shall remain valid for 120 days unless otherwise specified from the date of opening of tender. A bid valid for shorter period can be rejected by the purchaser, as being non-responsive. In exceptional circumstance, the purchaser may request the consent of the bidder for an extension to a period of bid validity. Such request shall be made in writing. The bid security provided shall also be suitably extended. A bidder accepting the request and granting extension shall not be permitted to modify his bid.
- 20.** The supplier shall replace any defective Stationary & Housekeeping material items free of any charges within 10 days of supply of items, failing which the supplier shall pay to the purchaser value thereof at the contract price or in the absence of such price at price decided by the purchaser.

21. JURISDICTION

The jurisdiction of Civil Court for matters under dispute shall be Patiala.

PRICE BID

BOQ- "A"

Sno.	Item S.No	Description of items	Brand	Unit	Total Qty	Rate	Amount
		Stationary Material					
1	1	Paper pin	WORLDONE	Pkt	1		
2	2	Ball pen (Flair brite)	FLAIR	No	1		
3	3	Ball pen (Butter flow) Cello	CELLO	No	1		
4	4	Ball pen (Butter flow)cello	CELLO	No	1		
5	5	Pilot pen Hi tech V7	PILOT	No	1		
6	6	Pilot pen Normal (white body)	PILOT	No	1		
7	7	Sign pen V pilot	PILOT	No	1		
8	8	Cello tape 2"	WORLDONE	Roll	1		
9	9	Cello tape 1	WORLDONE	Roll	1		
10	10	Brown tape 2"	WORLDONE	Roll	1		
11	11	Cello tape 2" (White/brown)	WORLDONE	Roll	1		
12	12	Cello tape 1"	WORLDONE	Roll	1		
13	13	Paper tape 1"	AURO	Roll	1		
14	14	Tape Double sided 1"	D-FIX	Roll	1		
15	15	Invisible tape with dispenser	SAYA	Roll	1		
16	16	Invisible tape w/o dispenser	WORLDONE	Roll	1		
17	17	Dispenser Tape	PREMIER	No	1		
18	18	Pencil soft Natraj (pack of 10 pic)	NATRAJ	Pkt	1		
19	19	Pencil soft Apsara (pack of 10 pic)	APSARA	Pkt	1		
20	20	Checking pencil brown	POLO	Pkt	1		
21	21	CD Marker	LUXER	No	1		
22	22	Ink for stamp pad Ashoka 30ML	ASHOKA	Bottle	1		
23	23	Stamp pad Large Ashoka	ASHOKA	No	1		
24	24	Stamp pad Small Fabber castle11X6.9 CM	FABER CASTLE	No	1		
25	25	Stamp pad Medium Fabber castle	FABER CASTLE	No	1		
26	26	Register 192 p	MAGICWALL /Neelgagan	No	1		
27	27	Register 288 p	MAGICWALL /Neelgagan	No	1		
28	28	Register 360 p	MAGICWALL /Neelgagan	No	1		
29	29	Stick Note (3"x3")Butterfly	ODDY.	No	1		
30	30	Stick Note (2"x3")Butterfly	ODDY.	No	1		
31	31	Stick Note(1.5"x2") Butterfly	ODDY.	No	1		
32	32	Stapler D-10 Kangaroo PL BODY	KANGAROO	No	1		
33	33	Stapler D-26 Kangaroo HS 45P	KANGAROO	No	1		
34	34	Stapler D-26 Kangaroo HP-45(steel)	KANGAROO	No	1		
35	35	Table call bell	FORT	No	1		
36	36	Envelope A4 size Yellow M/D	WORLDONE	No	1		
37	37	Fluid/ Correction pen 7ml (White)	FABER CASTLE	No	1		
38	38	Fevi stick 15g	PIDILITE	No	1		

39	39	Stapler pin no 10 Kangaroo	KANGAROO	Pkt	1		
40	40	stapler pin no 26 Kangaroo	KANGAROO	Pkt	1		
41	41	Colour flags(De'smat)	ODDY.	Pkt	1		
42	42	White board Marker pen (Camlin)	CAMLIN	No	1		
43	43	White board Marker pen (Luxer)	LUXER	No	1		
44	44	Binder clip 1" (25mm)	WORLDONE	Pkt	1		
45	45	Binder clip 3/4"(19mm)	WORLDONE	Pkt	1		
46	46	Binder clip 1.1/2" (32mm)	WORLDONE	Pkt	1		
47	47	Binder clip 1.5/8" (41mm)	WORLDONE	Pkt	1		
48	48	Binder clip 2" (51mm)	WORLDONE	Pkt	1		
49	49	Button bag F/S Twin pocket Worldone	WORLDONE	No	1		
50	50	Button bag F/S single pocket coloured	WORLDONE	No	1		
51	51	U Clip coloured ordinary	MEGA	Pkt	1		
52	52	U Clip coloured Superior Quality (Plastic box) worldone	WORLDONE	Box	1		
53	53	Executive Bound paper A4 100 gm 100 sheet	BILT	Pkt	1		
54	54	Executive Bound paper A4 100 gm 500 sheet	BILT	Ream	1		
55	55	Paper A4 (Spectra copier)	SPECTRA	Ream	1		
56	56	Paper A3 (Spectra copier)	SPECTRA	Ream	1		
57	57	Paper Legal size FS (Spectra copier)	SPECTRA	Ream	1		
58	58	Eraser (Rubber) Natraj	NATRAJ	No	1		
59	59	Punching machine Kangaroo no 280	KANGAROO	No	1		
60	60	Punching machine Kangaroo no 600	KANGAROO	No	1		
61	61	Single Punch machine Kangaroo	KANGAROO	No	1		
62	62	High letter Pen different colour	FABER CASTLE	No	1		
63	63	High letter Pen different colour Set of 5 Pic)	FABER CASTLE	No	1		
64	64	Calculator(Casio MJ- 120D)	CASIO	No	1		
65	65	Calculator(Casio DJ- 120D)	CASIO	No	1		
66	66	Scale steel 30cms		No	1		
67	67	Paper cutter 1 pic Big	NATRAJ	No	1		
68	68	Paper cutter blade 1 pic (Big)		No	1		
69	69	Black board duster wooden handle	KAJAL	No	1		
70	70	Black board duster plastic handle	BOSS	No	1		
71	71	Rubber band Large 500g	WORLDONE	Pkt	1		
72	72	Scissor 5.5" (SAYA)	SAYA	No	1		
73	73	Scissor 6.25" (SAYA)	SAYA	No	1		
74	74	Scissor 8" (SAYA)	SAYA	No	1		
75	75	Permanent marker pen(Luxer) (Thick)	LUXER	No	1		
76	76	Note pad 33 no Neelgagan	NEELGAGAN	No	1		
77	77	Note pad 22 no Neelgagan	NEELGAGAN	No	1		
78	78	Writing pad A4 size lines Neelgagan	NEELGAGAN	No	1		
79	79	Conference pad	NEELGAGAN	No	1		
80	80	Clear bag plain ordinary	MEGA	No	1		
81	81	Folder L shaped plastic	WORLDONE	No	1		
82	82	Push pin (Colour)	WORLDONE	Pkt	1		
83	83	Pen/Pencil holder	WORLDONE	No	1		
84	84	Daak Pad folder Neelgagan	NEELGAGAN	No	1		

85	85	Gum liquid (paste) 700ml	CAMEL	Bottle	1		
86	86	Gum liquid 200ml	PIDILITE	Bottle	1		
87	87	Fevi Gum 50ml	PIDILITE	Tube	1		
88	88	Fevicol 1kg American		Kgs	1		
89	89	Fevicol 200ml	FEVICOL	Bottle	1		
90	90	Table top glass	BOSS	No	1		
91	91	Clear book 30 pocket Certificate file	WORLDONE	No	1		
92	92	Pencil Sharpener small	NATRAJ	No	1		
93	93	Damper(sponge) 1"	STAR	No	1		
94	94	Paper pin/ clip cushion round	STAR	No	1		
95	95	Envelope small (9x4)	TAJMAHAL	Box	1		
96	96	Envelope (11x5)	TAJMAHAL	Box	1		
97	97	Envelope (10x8) Yellow	(Manohar & Son)	No	1		
98	98	Envelope(10x8) Brown	TAJMAHAL	No	1		
99	99	Envelope A4 size Yellow	(Manohar & Son)	No	1		
100	100	Envelope A4 size White	TAJMAHAL	No	1		
101	101	Envelope file size (12x16) S/M	TAJMAHAL	No	1		
102	102	Envelope FS 12X16 green (Inner cloth)	TAJMAHAL	No	1		
103	103	Envelope size 14x10 green (Inner cloth)	TAJMAHAL	No	1		
104	104	Tags small white 800 TAG		PAKING	1		
105	105	Tags large 36" Green 100 PC		Bundle	1		
106	106	Plastic Sutli gola		Bundle	1		
107	107	Paper weight		No	1		
108	108	File/Paper twoTray plastic	WORLDONE	No	1		
109	109	Name plate(Veg plate) plastic	BOSS	No	1		
110	110	tea coaster		Sets	1		
111	111	Address sticker paper	DE-SMAT	Sheet	1		
112	112	Chart paper		No	1		
113	113	Pen drive 32gb Scan disk	SCAN DISK	No	1		
114	114	Flapper with cardboard File binder		No	1		
115	115	File binder Flapper		No	1		
116	116	Ribbon roll large 1"		Roll	1		
117	117	Pokker wooden grip	NATIONAL	No	1		
		A Total =					

BOQ- "B"

Sno.	Item S.No	Description of items	Brand	Unit	Total Qty	Rate	Amount
		Housekeeping items					
1	1	Hard Broom (425 GM)		Per Pcs	1		
2	2	Bamboo stick wooden 5' LONG		Per Pcs	1		
3	3	Iron ring for broom		Per Pcs	1		
4	4	Full Broom plastic hand HONEY 450GM		Per Pcs	1		
5	5	Dry Mop Cotton 24" Set		Per Pcs	1		
6	6	Dry Mop Cotton 24" Refill		Per Pcs	1		
7	7	Check Duster superier 12"X12"		Per	1		

				Doz.			
8	8	Pocha large (XL) 30"X30" big		Per Doz.	1		
9	9	Wiper superior quality Big	INOVA	Per pcs	1		
10	10	Wiper superior quality Med	INOVA	Per pcs	1		
11	11	Wiper for kitchen Small	INOVA	Per pcs	1		
12	12	Phenyl Liquid (Gainda) 450 ml	GAINDA	Per bot	1		
13	13	Phenyl Liquid white 1 ltr	GAINDA	Per ltr	1		
14	14	Steel wool		Per Doz	1		
15	15	Green Scrub		Per Doz	1		
16	16	Yellow Duster 12"X18"		Per Doz	1		
17	17	Pocha (M) 24"X24" Med		Per Doz	1		
18	18	Toilet Brush	BRW	Per pcs	1		
19	19	Paper Napkin		Per pkt	1		
20	20	Toilet roll	OREL	per pcs	1		
21	21	Dust pan plastic	Cello	per pcs	1		
22	22	Dettol Hand wash 675 ml	DETTOL	per pcs	1		
23	23	Dettol Hand wash 225 ml PUMP	DETTOL	per pcs	1		
24	24	Lizol 500 ml	LIZOL	Per Kg	1		
25	25	Naphthalene balls 1kg	FLORA	Per Kg	1		
26	26	Naphthalene balls 200gm	FLORA	Per pcs	1		
27	27	Hit spray 320 ml	HIT	Per pcs	1		
28	28	Harpic (blue) 500ml	HARPIC	Per pcs	1		
29	29	Harpic (red) 500ml	HARPIC	Per pcs	1		
30	30	Collin 500ml	COLLIN	Per pcs	1		
31	31	Soap for Hand wash (Lux) 47gm	SANTOR	Per pcs	1		
32	32	Medimix soap 10 gm	MEDIMIX	Per pcs	1		
33	33	Soap 20 gm Joi	Joi	Per pcs	1		
34	34	Odonil 75 gms Multi	ODONIL	Per pcs	1		
35	35	Odonil 50 gms Multi	ODONIL	Per pcs	1		
36	36	Room Freshener spray 250 ml	Odonil	Per pcs	1		
37	37	Room Freshener spray (toby) 250ml	TOBY	Per pcs	1		
38	38	Air wick Room spray (Complete set)	AIR WICK	Per pcs	1		
39	39	Urinal cubes 300 PC	FLORE	Per pkt	1		
40	40	Garbage Bag black (S)		Per kg	1		
41	41	Garbage Bag black (L)		Per kg	1		
42	42	Washing powder (Fena) 500g	FENA	Per pkt	1		
43	43	Surf Excel 1kg	Surf Excel	Per pkt	1		
44	44	Plastic Mug big	MILTON	Per pcs	1		
45	45	Plastic Bucket 15 ltr	MY CHOICE	Per pcs	1		
46	46	Plastic Bucket 25 ltr	MY CHOICE	Per pcs	1		
47	47	Gloves SURGICARE		Per pair	1		
48	48	Dust bin Small without Lid	MY CHOICE	per pcs	1		
49	49	Dust bin Small with Lid	MY CHOICE	per pcs	1		
50	50	Dust bin 60 ltr(Cello) Square	CELLO	per pcs	1		
51	51	Dust bin 80 ltr(cello) Square	CELLO	per pcs	1		
52	52	Dust bin 100 ltr(cello) Square	CELLO	per pcs	1		
53	53	Tile Brush superior Quality		per pcs	1		

54	54	Air wick refill	GODRAJ	per pcs	1		
55	55	Allout Machine	ALL OUT	per pcs	1		
56	56	Allout refill	ALL OUT	per pcs	1		
57	57	Toilet cleaner Acid (1 ltr)	MEC	Per bottle	1		
58	58	Pencil cell AA eveready	EVEREADY	per pcs	1		
59	59	Pencil cell AA Duro	DURO	per pcs	1		
60	60	Pencil Cell AAA size	EVEREADY	per pcs	1		
61	61	Brush for nest (Jalla) foldable long stick		per pcs	1		
62	62	Tea Bag (Taj Mehal)	TAJMEHAL	per pkt	1		
63	63	Milk powder pouch nestle	NESTLE	per pkt	1		
64	64	Sugar pouch		per pkt	1		
65	65	Water Jug Plastic Superior Nayasa	NAYASA	per pcs	1		
66	66	Water Glass borosil (med) (Set of 6)	BOROSIL	per set	1		
67	67	Tea cup bone china (Set of 6)	MARWAL	per set	1		
68	68	Mosquito Repellent Cream (Odomos)	Dabur	per pcs	1		
69	69	Tooth Paste	COLGATE	per pcs	1		
70	70	Tooth brush	MERLIN	per pcs	1		
71	71	Shampoo Pouch	CLINC PLUS	per pcs	1		
72	72	Urinal Screen		Per Pcs	1		
73	73	Dish wash gel 500gm	VIM	Per Pcs	1		
74	74	Ezee Liquid Detergent 500gm	Godrej	Per Pcs	1		
		B Total =					
		Sub Total A+B					

Sub Total of BOQ- A & B =.....

Note: -

1. The bidder, at their own responsibility, expense, and risk, is encouraged to visit and examine the samples and obtain all necessary information like quantity etc. for preparing the bid. No additional charges arising from any misunderstanding or otherwise shall be permitted.
2. The rates should be quoted as shown against the item and should be inclusive of GST/taxes or other charges (FOR) applicable at any point in time.
3. The RGNUL reserves right to accept/reject any or all the Quotations at any time without assigning any reason.
4. Items may be increased or decreased as mentioned above as per the requirement of the university.
5. Any indulging in malpractice or adopting unfair means will be barred from working with the University.
6. Govt. Notified Statutory Dues to be deducted from the bill.
7. Past records of the Agency/firm will be duly considered while awarding the work.
8. Time limit shall be 12 months. Date of start shall be reckoned after seven days from the date of acceptance.

(Authorized signatory of the firm with stamp)

AGREEMENT

This Agreement made thisday ofbetween
..... (Hereinafter called the "Firm" of the first part and Rajiv Gandhi
National University of Law, Punjab, Patiala through the Registrar (hereinafter called "The University") of the other part.

Whereas the Firm has offered for the work of **"Supply of Stationary & Housekeeping material items for one year (2025-2026) at RGNUL Campus Village-Sidhuwal, Patiala."** and the competent authorities of the University has accepted his tendered offer for the execution of afore mentioned work. NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement, words and expressions shall have the same meanings as are respectively assigned to them as per the general conditions of contract enclosed herewith.
2. The following documents shall be deemed to form and be construed as part of this Agreement:
 - (i) The "NOTICE INVITING TENDER" AND "INSTRUCTIONS TO TENDERERS" enclosed as ANNEXURE - with this agreement.
3. The work will be executed strictly according to specifications and sample and the schedule of items of work as per quantities specified therein at the accepted rates.
4. All correspondence and modifications, if any and acceptance letter will from part of this agreement.
5. The University hereby covenants to pay the Firm, in consideration of completion of works, the price in the manner as specified in this Agreement.

IN WITNESS THEREOF THE PARTIES HERE TO SET THEIR RESPECTIVE HANDS AND SEALS
ON THE DAY AND YEAR MENTIONED ABOVE IN THE PRESENCE OF WITNESSES AS UNDER:

Name and Address of the Firm

.....
.....

Signature of Firm

.....
.....

Signed sealed and Delivered by in the
capacity of

.....

In presence of (Name and Address)

Witness No. 1

.....
.....

Witness No. 2

.....
.....

Registrar
For & on behalf of the
Rajiv Gandhi National
University of Law, Punjab
Patiala (RGNUL)