TENDER DOCUMENT

(NIT No: RGNUL/CMW/308)
Dated: 23/10/2026

Refilling of fire extinguisher in Academic block, Administrative block, Guest House, Library block & Electric Sub Stations and both Hostel blocks at RGNUL campus, Patiala.

(Construction and Maintenance Wing)
Rajiv Gandhi National University of Law, Punjab, Patiala

RGNUL, PUNJAB

(Construction and Maintenance Wing)

TENDER DOCUMENT

TENDER NO.	:	**RGNUL/CMW/ 308**
NAME OF WORK		**Refilling of fire extinguisher in Academic block, Administrative block, Guest House, Library block & Electric Sub Stations and both Hostel blocks at RGNUL campus, Patiala.**
EARNEST MONEY	:	**15,000/-**
TIME ALLOWED	:	**01 Months**
DATE AND TIME OF ISSUE OF TENDER DOCUMENTS	:	**23.10.2026 TO 30.10.2026 up to 10:00 AM**
DATE AND TIME OF RECEIPT OF TENDERS	:	**30/10/2026 UPTO 11:00 A.M.)**
DATE AND TIME OF OPENING OF TENDERS	:	**30/10/2026 (AT 11:30 A.M.)**

Rajiv Gandhi National University of Law Punjab.
NOTICE INVITING TENDERS

No 308/ RGNUL **Dated 23.10.2026**

Sealed tenders are **invited** from the Companies or their authorized distributors, Firms & firms duly authorized by the respective companies for tendering the below work so, as to reach this office by **11.00 AM** on **30-10-2026.** Bids will be opened on same day at 11.30 AM by Tender Opening Committee in the presence of representative of agencies, who may like to be present.

S. No	Name of work	Earnest money (Rs in lac)	Time period
1	**Refilling of fire extinguisher in Academic block, Administrative block, Guest House, Library block & Electric Sub Stations and both Hostel blocks at**	**15,000/-**	**01 month**

Terms and Conditions:

1. The complete Bidding document / DNIT can be obtained from office against Demand draft / online payment at https://www.onlinesbi.com/sbicollect/ for **Rs. 1000/- +18% GST (Non-refundable) between 9.00 AM to 4.00 PM** from **23.10.2026 to 30.10.2026 up to 10:00AM.** Earnest money of the unsuccessful bidders shall be refunded after the allotment of work. Earnest money of the lowest bidder shall be refunded after successful completion of the work.

2. Subletting the work after its award is not permissible.
3. The bid shall be accompanied by **Earnest Money @ 15,000/-** in the shape of Cheque **or Demand Draft** from the reputed Bank preferably Nationalized Bank only, in favour of the Registrar, RGNUL Patiala. The agency will also furnish copy of PAN, GST registration.
4. The conditional tenders contrary to DNIT will not be accepted.
5. The quoted rates shall include components related to labour laws. The Firm has to abide by all the labour laws and to deposit due amounts under these laws already covered in the quoted rates.
6. The Tender Allotment committee reserves the right to accept or reject any or all the tenders Without assigning any reason.
7. Noncompliance of instructions of the authorities of the University or delay in completion of the assigned work or non-removal of defects in time; the Institute shall be free to get the job done or get the defects rectified through any other agency at the risk and cost of the Firm.
8. The work shall be completed within **One month from** the date of issue of acceptance letter.
9. Income Tax and other taxes as applicable shall be deducted from the Firm's monthly bills.
10. The Firm shall be responsible for any damage caused to any property of the campus and make good all such damages at his own cost.
11. Amount / Quantity can be increased & decreased. The security received or deducted @ 5% from the contractor's bill shall be refunded after three months of the final measurements of work and EMD will be release after the date of completion of work.
12. If **30-10-2026** is declared holiday by RGNUL, the tender will be received on the next working day.

University Engineer

Copy to: NOTICE BOARD:

INSTRUCTIONS TO BIDDERS

Kindly stamp and sign all pages of the tender. Deviations if any shall be highlighted on a separate sheet on the tenderer's letterhead.

If there is any contradiction between various sections of the tender booklet, the Schedule of Quantities shall hold over the Terms & Conditions, which shall hold over the General Terms & Conditions.

For any clarification regarding this job, the bidders can contact Phone **No 0175 – 2391600-601, 602,603 Extension 419 &** ***e-mail:*** ***cmw@rgnul.ac.in***

GENERAL:

1. All materials required for the job will have to be arranged by the Firm meeting the relevant codes specifications.

2. The Firm will have to make his own arrangement to transport the required materials outside and inside the working place and leaving the premises in a neat and tidy condition after the completion of the job to the satisfaction of the RGNUL University Engineer.

3. The Firm will have to arrange for safe keeping of his materials and should provide necessary security arrangements for safe guarding the materials. RGNUL will "not be responsible for any claims with regard to this.

4. The tenderers are advised to visit the site and get acquainted with the site conditions. RGNUL will provide power connection for which firm will arrange sub meter & cables etc. consumption charges will be borne by the firm.

5. The tenderers should note the site conditions before quoting, for the execution of this job and it will be sole responsibility of the firm to ensure that they abide by the various rules. Regulations, bye-laws and other statutory requirements etc. Imposed by the Government / semi-Government and / or other local authorities governing execution of this job. During continuance of the contract, the Contractor and his sub-contractors shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central Government or local authority and any other labour law (including rules), regulations, bye laws that may be passed or notification that may be issued under any labour law in future either by the State or the Central Government or the local authority. The Contractor shall keep the Employer indemnified in case any action is taken against the Employer by the competent authority on account of contravention of any of the provisions of any Act or rules made there under, regulations or notifications including amendments. If the Employer is caused to pay or reimburse, such amounts as may be necessary to cause or observe, or for non-observance of the provisions stipulated in the notifications/bye laws/Acts/Rules/regulations including amendments, if any, on the part of the Contractor, the Employer shall have the right to deduct any money due to the Contractor including his amount of performance security. The Employer shall also have right to recover from the Contractor any sum required for making good the loss or damage suffered by the Employer. The employees of the Contractor and the Sub-Contractor in no case shall be treated as the employees of the Employer at any point of time.

6. When the person signing the tender is not sole proprietor the necessary Power of Attorney authorizing the person to act on behalf of the proprietor or Organization should be produced / attached with the tender.

7. The tenderers should study the various tender conditions / documents etc. Carefully before submitting their offers. If there are any doubts, they should get clarifications from RGNUL. In

writing, but this shall not be a justification for submission of late tenders or extension of due date of the tender.

8. All entries and rates in the tender form must be written in permanent ink or typewritten, Erasures, overwriting or corrections if any, should be attested under the full signatures of the tenderer. All rates should be both in figures and words. The total amount should be given both in' figures and words in the tender form. In case of any difference, the rate expressed in words will be taken as authentic.

9. As far as possible the tenderers should endeavor not to stipulate any counter terms / conditions or modifications of tender clauses and should quote strictly as per tender conditions. This will assist in proper evaluation of each offer.

10. RGNUL reserves the right to reject offers not meeting its technical requirements and commercial conditions.

11. RGNUL shall not be bound to accept the lowest tender and reserves right to accept any tenders. Decision of RGNUL in this connection shall be final.

13. Disputes and Arbitration.

13.1 If any dispute or difference of any kind what-so-ever shall arise between the RGNUL, its authorized representative and the Firm in connection with or arising out of this contract for the execution of work there under.

13.2 Whether before its commencement or during the progress of work of after the termination, abandonment or breach of the contract, it shall in the first instance, be referred for settlement to the Registrar of RGNUL and he shall, within a period of sixty days after being requested in writing by the Firm to do so convey his decision to the Firm. Such decision in respect of every matter so referred shall, subject to arbitration as herein after provided, be final and binding upon the Firm. In case the work is already in progress, the Firm shall proceed with the execution of the work on receipt of the decision of the Registrar as aforesaid will all due diligence, whether any of the parties requires arbitration as herein after provided or not.

13.3 If the Registrar has conveyed his decision to the Firm and no claim for arbitration has been filed by the Firm within a period of sixty days from the receipt of the letter communicating the decision, the said decision shall be final and binding upon the Firm and will not be subject matter of arbitration at all.

13.4 If the Engineer-in-charge fails to convey his decision within a period of sixty days after being requested as aforesaid the Firm may within further sixty days of the expiry of the final sixty days from the date on which the said request was made by the Firm refer the dispute for arbitration as herein after provided.

13.5 All disputes or differences in respect of which the decision is not final and conclusive shall at the request of either party made in a communication sent through registered A.D. post be referred to the sole arbitration of the Technical Advisor(civil)of RGNUL acting as such at the time of reference unless debarred from acting as an Arbitrator by an order of RGNUL in which event, the Vice Chancellor shall appoint any other technical officer from the persons already on the panel of RGNUL to act as arbitrator, on receipt of request from either party.

13.6 Employer of work shall have the authority to change the arbitrator on an application by either the Firm of the Engineer-in-charge requesting change of the arbitrator giving reasons thereof, either before the start of the arbitration proceedings or during the course of the proceedings. The arbitration proceedings would stand suspended as soon as an application for change of Arbitrator filed before the Employer and a notice thereof is given by the applicant to Arbitrator. The Employer after hearing both the parties may pass a speaking order rejecting the application or accepting to change the arbitrator simultaneously, appointing a technical officer from the persons already on the panel of RGNUL to act as arbitrator, on receipt of request from either party. The new Arbitrator so appointed may enter upon the reference a fresh or he may continue the hearings from the point these were suspended before the previous Arbitrator.

13.7 The reference to the Arbitrator shall be made by the claimant party within one hundred twenty days from the date of dispute of claim arises during the execution of work. If the claim pertains to rates or recoveries introduced in the final bill the reference to the Arbitrator shall be made within six calendar months from the date of payment the final bill to the Firm or from the date of registered notice is sent to the Firm to the effect that his final bill is ready by the

Engineer-in- charge (whose decision in this respect shall be final and binding) whichever is earlier.

13.8 It shall be an essential term of this contract that in order to avoid previous claims, the party invoking arbitration shall specify the disputes on facts and calculations stating the amount claimed under each claim and shall furnish a "deposit-at-call" for ten percent of the amount claimed, on a scheduled bank in the name of the Arbitrator, by his official designation who shall keep the amount in deposit till the announcement of the Award. In the event of an award in favour of the claimant, the deposit shall be refunded to him in the proportion to the amount awarded with respect to the amount claimed and the balance, if any, shall be forfeited and paid to the other party.

13.9 The provisions of the Indian Arbitration Act, 1996 or any other statutory enactment there under or modifications thereof and for the time being in force shall apply to the arbitration proceedings under this clause.

13.10 The Arbitrator shall award separately giving his award against each claim and dispute and counter claim raised by either party giving reasons for his award. Any lump sum award enforce able shall not be legally enforceable.

13.11 The Venue of arbitration shall be such place or places as may be fixed by the Arbitrator in his sole discretion. The work under the Contract shall continue during the arbitration proceedings.

13.12 The stamp fee due on the award shall be payable by the party as desired by the Arbitrator and in the event of such party's default, the stamp fee shall be recoverable from any other sum due to such party under this or any other contract.

13.13 Neither party shall be entitled to bring a claim for arbitration, if is not field as per the time period already specified or within six months of the following:

a) Of the date of completion of the work as certified by the Engineer-in-charge or

b) Of the date of abandonment of the work or breach of contract under any of its clauses or

C) Of its non-commencement or no resumption or work within 10 days of written notice for commencement or resumption as applicable, or

d) Of the cancellation, termination or withdrawal of the work from the Firm in whole or in part and/or revision for enclosure of the contract, or

e) Of receiving an intimation from Engineer-in-charge that the final payment due or recovery from the Firm had been determined, for purpose of payment adjustment whichever is the latest.

If the matter is not referred to the arbitration within the period prescribed above, all the rights and claims of the either party under the contract shall be deemed to have been forfeited and absolutely barred by time for arbitration and even for civil litigation.

13.14 No questions relating to this contract shall be brought before any civil court without first invoking and completing the arbitration proceedings, if the issue is covered by the scope of arbitration under this contract. The pending of arbitration proceedings shall not disentitle the Employer to terminate the contract and to make alternate arrangement for completion of the works.

13.15 The arbitrator shall be deemed to have entered on the reference on the day, he issues notices to the parties fixing the first date of hearing. The Arbitrator may from time to time with the consent of the parties enlarge the initial time for marking and publishing the award.

13.16 The expiry of the contractual time limit, whether originally fixed or extended, shall not invalidate the provisions of this clause.

13.17 **Change in the Quantities**

(i) Amount/Quantity of any item as shown in bill of quantities can be increased/decreased or any item can be omitted or substituted as per actual requirement at site of work as per approval of the Engineer-in-charge. No claim in respect of increase and decrease in quantities with respect to bill of quantities will be entertained.

(ii) If any item other than B.O.Q. which is not available either in CSR or DSR, is required to be got done, the contractor/agency shall have to do the same as per direction of the Engineer-in-charge. The contractor/agency will submit his rates for such item with support of proper analysis based on lowest rate of materials. The rate will be decided by mutual negotiation by

the Engineer-in-charge. However, in case of disagreement, the rates fixed by the Engineer-in-charge shall prevail.

13.18 The date of start shall be reckoned after two days from the date of issue of acceptance letter.

13.19 The contractual agency shall submit the running/final bill duly supported with status of ESI and EPF compliance and undertaking to the effect that incase of any lapse in this regard, we shall be bound to face any legal action initiated by the concerned department.

Bill of quantities for Refilling of fire extinguisher in Academic block, Administrative block, Guest House, Library block & Electric Sub Stations and both Hostel blocks at RGNUL campus, Patiala.

SR.No	DESCRIPTION	UNIT	QTY	Rate	Amount
1	Inspection & Refilling fire extinguisher ABC powder type 5kg etc.(Refilling one in a year) If any damaged or faulty extinguisher ABC powder type 5kg at extra cost on actual basis. etc	nos	123		
2	Inspection & Refilling fire extinguisher Co2 type 4.5 kg etc.(Refilling one in a year) If any damaged or faulty extinguisher Co2 type 4.5 kg at extra cost on actual basis. etc	nos	116		
3	Inspection & Refilling fire extinguisher Water type etc (Refilling one in a year) If any damaged or faulty extinguisher Water type at extra cost on actual basis. etc	nos	14		
4	Inspection & Refilling fire extinguisher Water Mist etc(Refilling one in a year) If any damaged or faulty extinguisher Water type at extra cost on actual basis. etc	nos	5		
5	Inspection & Servicing Hose reel Replace of broken pipe for hose real (rubber)30 mtr (one's in a year)long.Damaged or faulty items at extra cost on actual basis. etc	nos	60		
6	Inspection & Servicing and Replace of damaged or faulty ss **pressure gauge** at extra cost on actual basis. etc	nos	10		
7	Inspection & Servicing and Replace of damaged or faulty **pressure Switch** at extra cost on actual basis. etc	nos	10		
8	Inspection & Servicing of Main 7.5 HP Pumpset For Hydrant ststem.Motor & pump with oil & grease and rewiring etc. complete in all respect. Damaged or faulty items at extra cost on actual basis.	nos	5		
9	Providing Fixing Testing & Commissioning of MS Pipe B Class (Jindal Hisar) Make as per IS:1239 part 1 including all accessories such as tees, reducers, jointing rubber gaskets, nuts & bolts, excavation of all type of earths and making goods the same and painting with the 2 coats of first quality enamel paint on pipe exposed to surface. 100 mm dia pipe	Mtr	1		
10	S/I/T & Commissioning of C.I. BUTTER FLY VALVE with nitrile rubber and of conforming to	Nos	12		

	Make (LP) of ISI Marked. 100 mm				
11	S/I/T & Commissioning of Fire HOSE PIPE 63mm. (RRL) in 15mtr Length with GI wire over S.S male/female coupling conforming to Make of ISI Marked.	Nos	12		
12	S/I/T & Commissioning of external CABINET DOUBLE DOOR fabricated from MS. sheet of heavy gauge single door with 4mm.glass in front the cabinet should have provision of one Hose & one Nozzle.	Nos	8		
13	S/I/T & Commissioning of S.S short Branch Pipe NOZZEL as per ISI Marked.	Nos	8		
14	S/I/T & Commissioning of C.I. N.R.V. VALVE double flanged type with sealing ring of with nitrile rubber and conforming to Make (LP or KARTAR) ISI Marked.	Nos	8		
15	S/I/T & Commissioning of AIR VESSEL made out of 250mm Dia 8mm thickness MS Sheet, 1200mm Height with Air Release Valve and flanges connection to risers drain arrangement with 25mm dia valve with accessories (Pressure Gauge, Paint, etc.)	Nos	2		
16	Terrece Old Pipeline Paint Work with 1 Coat Primer and 2 Coat of Synthetic Enamel Paint red colour.	Mtr	1		
	G- total				

NOTES: - 1. Quoted rates shall be inclusive of all taxes & including GST.

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(Signature of the agency with seal)

AGREEMENT

This Agreement made this ….……day of ……..……..between …..……. (Hereinafter called the “Firm” of the first part and Rajiv Gandhi National University of Law, Punjab, Patiala through the Registrar (hereinafter called "The University") of the other part.

Whereas the Firm has offered for the work of **“Refilling of fire extinguisher in Academic block, Administrative block, Guest House, Library block & Electric Sub Stations and both Hostel blocks at RGNUL campus, Patiala.”** and the University has accepted his tendered offer for the execution of afore mentioned work. NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this agreement, words and expressions shall have the same meanings as are respectively assigned to them as per the general conditions of contract enclosed herewith.

2. The following documents shall be deemed to form and be construed as part of this Agreement:

(i) The "NOTICE INVITING TENDER" AND "INSTRUCTIONS TO TENDERERS" enclosed as ANNEXURE - with this agreement.

3. The work will be executed strictly according to specifications and sample and the schedule of items of work as per quantities specified therein at the accepted rates.

4. All correspondence and modifications, if any and acceptance letter will from part of this agreement.

5. The University hereby covenants to pay the Firm, in consideration of completion of works, the price in the manner as specified in this Agreement.

IN WITNESS THEREOF THE PARTIES HERE TO SET THEIR RESPECTIVE HANDS AND SEALS ON THE DAY AND YEAR MENTIONED ABOVE IN THE PRESENCE OF WITNESSES AS UNDER:

Name and Address of the Firm

……

……

Signature of Firm

……

……

Signed sealed and Delivered by ……. in the capacity of

……

In presence of (Name and Address)

Witness No. 1

……

……

Witness No. 2

……

……

Registrar
For & on behalf of the
Rajiv Gandhi National
University of Law, Punjab
Patiala (RGNUL)