



RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB
(Established under Punjab Act No. 12 of 2006)
(Accredited with 'A' Grade by NAAC')

SHORT TERM NOTICE INVITING QUOTATIONS

NO. RGNUL/C&MW/185

Dated:-01.10.2026

Rajiv Gandhi National University of Law Punjab Patiala invites sealed quotations from competent and reputed Printers / agency/firms/suppliers for **Customized Table Calendar 2027 and Note book /Dairy with Printing as per Sample**. The quotations is required to be submitted in sealed cover address to The Registrar , **Rajiv Gandhi National University of Law Punjab** Patiala so as to reach the University on or before 4.00pm on **14/10/2026** duly superscripting the quotation for "**Customized Table Calendar 2027 and Note book/Dairy with Printing for RGNUL , Punjab**" on the top of sealed envelope.

S.No.	Brief Description of Work	Quantity
1.	Customized RGNUL Table Calendar 2027 Size 10.5"x9", 14 pages with designing & High-quality colour printing on both sides, as per approved sample/design .	500 No.
2.	Customized RGNUL Dairy/Note Book with printing and designing as per Sample	500 No.
3.	Name engraving on Dairy/Note Book	200 No.

Terms & Conditions:-

1. The Agency/printer are advise to visit the University in order to examine the sample of above mention **Customized Table calendar and Diary/Note book** before quoting the rate, and attach the certificate (**Annexure "A"**). This annexure "A" shall be duly signed by **Estate/CMW office** of this university.
2. Complete designing and layout of the calendar, incorporating RGNUL logo, photographs, institutional information and other details as provided/approved by the University.
3. The sample is to be approved by the agency before bulk supply.
4. Rates shall be inclusive of all applicable taxes, printing, designing, packing, transportation and delivery charges.
5. The RGNUL reserves right to accept/reject any or all the Quotations at any time without assigning any reason.
6. Items may be increased or decreased as mentioned above as per the requirement of the university.
7. Any indulging in malpractice or adopting unfair means will be barred from working with the University.
8. Govt. Notified Statutory Dues to be deducted from the bill.
9. Past records of the Agency/firm will be duly considered while awarding the work.

University Engineer

Cc to:- (i).Notice board
(ii).RGNUL website



RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB
(Established under Punjab Act No. 12 of 2006)
(Accredited with 'A' Grade by NAAC')

ANNEXURE "A"

To,

The Registrar,
Rajiv Gandhi National University of Law, Punjab
Sidhuwal, Bhadson Road,
Patiala. Punjab – 147006

Sir/Madam,

This is to inform you that, I/We have examined and seen the Sample at the
Rajiv Gandhi National University of Law, Punjab as per quotation document.

(Authorized Signature)

Name of Authorised Person" -----
Name of the Firm/Agency -----
Address of the Firm/Agency -----
Contact No. -----
Email Id -----

Signature by University Estate/C&MW Dept.