



RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB

(Established under Punjab Act No. 12 of 2006)

(Accredited with 'A' Grade by NAAC)

SHORT TERM NOTICE INVITING QUOTATIONS

NO. 128/CMW/RGNUL

Dated:-28.06.2023

Sealed quotations are hereby invited on behalf of Rajiv Gandhi National University of Law Punjab Patiala on item rate for the below noted work from the approved and eligible contractors/Agencies of the State Punjab, Patiala.

S.No.	Brief Description of Work	Approximate Qty.	Time period	Date & Time of receipt of quotation
	Printing of answer sheets for END Term Examination & Mid Term Examination for RGNUL			
1	1) Printing of Answer sheets 36 Page END Term Examination with numbering & Dye Punching (as per sample)	25000	01 month	07.07.2023 11.00AM
2	2). Printing of Answer sheets 36 Page MID Term Examination with numbering & Dye Punching (as per sample)	25000		07.07.2023 11.00AM

Terms & Conditions:

- The Work will be got carried out as per given Specifications and the agencies should visit in the university Engineer office in the office timing i.e 09.00 AM to 05.00 PM to view the approved sample before quoting their rates on any working day.
- The amount of the work can be increased or decreased as per requirement of RGNUL.
- Quotations can be submit in two difference envelops:
a. Envelop 01 : The quotation shall be accompanied by **Earnest Money Rs. 10,000/-** in the shape of Cheque or Demand Draft from the reputed Bank preferably Nationalized Bank only, in favour of the Registrar, RGNUL Patiala.
The complete Bidding document / DNIT can be obtained from office against Demand draft for **Rs. 1000/-+18% GST=1180/-** (Non-refundable) between 9.00 AM to 4.00 PM from 28.06.2023 to 07.07.2023 up to 10:00AM.
Earnest money of the unsuccessful bidders shall be refunded after the allotment of work.
Earnest money of the lowest bidder shall be refunded after successful completion of the work .
The agency will also furnish copy of valid enlistment, **copy of PAN, EPF, ESI, GST registration. No bid/ Quotation will be entertained without EPF and ESI registration number.**
b. Envelop 02 : Rate Quotation along with declaration to full fill the rule and regulations.
- Earnest money of the lowest bidder shall be refunded after successful completion of the work.
- Subletting the work after its award is not permissible.
- The conditional tenders contrary to DNIT will not be accepted.
- The Tender Allotment committee reserves the right to accept or reject any or all the tenders without assigning any reason.
- Noncompliance of instructions of the authorities of the University or delay in completion of the assigned work or non-removal of defects in time; the Institute shall be free to get the job done or get the defects rectified through any other agency at the risk and cost of the Firm.
- The work shall be completed within as mentioned above Time Period.
- Income Tax and other taxes as applicable shall be deducted from the Firm's bills.
- The Firm shall be responsible for any damage caused to any property of the campus and make good all such damages at his own cost.
- Amount/ Quantity can be increased & decreased
- If 07-07-2023 is declared holiday by RGNUL, the tender will be received on the next working day.

Registrar