



**RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB**  
(Established under Punjab Act No. 12 of 2006)  
(Accredited with 'A' Grade by NAAC)

**MINUTES OF THE 34<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 20-12-2022 AT 10:00 A.M. THROUGH BLENDED MODE AT RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB, PATIALA**

**Members were present :**

- |    |   |           |
|----|---|-----------|
| 1. | <b>PROFESSOR (DR.) G.S. BAJPAI</b><br>Vice-Chancellor,<br>Rajiv Gandhi National University of Law, Punjab,<br>Patiala                                 | In Chair  |
| 2. | <b>MR. JATINDER KUMAR</b><br>Under Secretary (Finance),<br>Representing, the Principal Secretary Finance, Punjab,<br>Chandigarh                       | Online    |
| 3. | <b>PROFESSOR (DR.) RANBIR SINGH</b><br>Pro-Chancellor, IILM University, Gurugram,<br>Founder & Former Vice-Chancellor<br>NALSAR Hyderabad & NLU Delhi | Member    |
| 4. | <b>PROFESSOR (DR.) BALRAJ CHAUHAN</b><br>Former Vice-Chancellor,<br>Dharamashastra National Law University, Jabalpur                                  | Online    |
| 5. | <b>PROFESSOR (DR.) SHARANJIT</b><br>Professor of Law,<br>Rajiv Gandhi National University of Law, Punjab,<br>Patiala                                  | Member    |
| 6. | <b>PROFESSOR (DR.) ANAND PAWAR</b><br>Registrar & Professor of Law,<br>Rajiv Gandhi National University of Law, Punjab,<br>Patiala                    | Secretary |

Prof. (Dr.) G.S. Bajpai, Vice-Chancellor (Chairperson) welcomed the Members of the Finance Committee and thanked them for taking out valuable time from their busy schedule for joining online meeting.

At the outset, the Vice-Chancellor presented a brief of the new initiative and academic activities of the University. The Members placed on record its appreciation to the University.

Prof. (Dr.) Anand Pawar, Registrar-cum-Secretary apprised all the members about the 'Sagar Ratna' award conferred by the Govt of Madhya Pradesh to the worthy Vice Chancellor Prof. G.S. Bajpai on 26<sup>th</sup> November 2022. All the members appreciated and placed on record the achievement of the Vice-Chancellor.

Prof. (Dr.) Anand Pawar with the approval of the chair presented the agenda of the meeting. The following decisions were taken by the Finance Committee:

ITEM NO.	PARTICULARS OF AGENDA ITEM(S)	DECISION(S)																														
1	To confirm the Minutes and Action Taken Report of the 33 <sup>rd</sup> Finance Committee Meeting held on 15 <sup>th</sup> March, 2022	The Finance Committee confirmed the Minutes and Action Taken Report of the 33 <sup>rd</sup> Finance Committee Meeting held on 15 <sup>th</sup> March, 2022.																														
2	To confirm the increase of 5% + GST (as applicable) in the rent of the shops, booths, canteens, etc. at Rajiv Gandhi National University of Law, Punjab	<p>The Finance Committee confirmed the increase of 5% + GST (as applicable) in the rent of the shops, booths, canteens, etc. at Rajiv Gandhi National University of Law, Punjab as given below:</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Place Type</th> <th>New Rent in Rupees per Month for each shop after increase of 5%</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Shops</td> <td>4200/- +GST</td> </tr> <tr> <td>2.</td> <td>Canteen Academic</td> <td>10,500/- +GST</td> </tr> <tr> <td>3.</td> <td>Café Facility Area</td> <td>10,500/- +GST</td> </tr> <tr> <td>4.</td> <td>Canteen in Boys Hostel</td> <td>1050/-+GST</td> </tr> <tr> <td>5.</td> <td>Tuck Shop Academic Block (2<sup>nd</sup> Floor)</td> <td>525/-+GST</td> </tr> <tr> <td>6.</td> <td>Booths(Juice Bar &amp; Saloon)</td> <td>3150/-+GST</td> </tr> <tr> <td>7.</td> <td>Photocopy Booth in Academic (1<sup>st</sup> floor)</td> <td>1050/-+GST</td> </tr> <tr> <td>8.</td> <td>Verka Booth (At main gate no.02)</td> <td>3150/-+GST</td> </tr> <tr> <td>9.</td> <td>Accommodation of mess employees</td> <td>5250/- (for each Qtr)</td> </tr> </tbody> </table> <p>Further recommended to the Executive Council for approval.</p>	Sr. No.	Place Type	New Rent in Rupees per Month for each shop after increase of 5%	1.	Shops	4200/- +GST	2.	Canteen Academic	10,500/- +GST	3.	Café Facility Area	10,500/- +GST	4.	Canteen in Boys Hostel	1050/-+GST	5.	Tuck Shop Academic Block (2 <sup>nd</sup> Floor)	525/-+GST	6.	Booths(Juice Bar & Saloon)	3150/-+GST	7.	Photocopy Booth in Academic (1 <sup>st</sup> floor)	1050/-+GST	8.	Verka Booth (At main gate no.02)	3150/-+GST	9.	Accommodation of mess employees	5250/- (for each Qtr)
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3	To confirm the outsourcing of 10 Security Guards (Male-08/Female-02) at RGNUL as per agreement with PESCO, Chandigarh	The Finance Committee confirmed the outsourcing of 10 Security Guards (Male-08/Female-02) at RGNUL as per agreement with PESCO, Chandigarh																														

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		Further recommended to the Executive Council for approval.
4	To confirm the revision of Imprest Rs.25,000/- to 30,000/- to maintain the Plantation, Landscaping and other Horticulture activities at RGNUL, Punjab	The Finance Committee confirmed the revision of Imprest Rs.25,000/- to 30,000/- to maintain the Plantation, Landscaping and other Horticulture activities at RGNUL, Punjab  Further recommended to the Executive Council for approval.
5	To confirm the action taken by the Vice-Chancellor to assign the additional charge and responsibilities of the Administrative Officer to Dr. Sidharth Dahiya, in addition to his duty as the Deputy Registrar w.e.f. 06.05.2022 (F.N.)	The Finance Committee confirmed the additional charge and responsibilities of the Administrative Officer to Dr. Sidharth Dahiya, in addition to his duty as the Deputy Registrar. The Finance Committee approved the free accommodation along with exemption from payment of maintenance charges which includes charges for amenities, i.e., Water Supply, Sewerage/STP and maintenance of Lawn. These facilities will be given till the period he performs the duty of Administrative Officer.  Further recommended to the Executive Council for approval.
6	To confirm the recommendations of the Committee constituted by the Vice-Chancellor with regard to Stock Verification of the Library of the Rajiv Gandhi National University of Punjab	The Finance Committee approved the recommendations of the Committee constituted with regard to Stock Verification of the Library of the Rajiv Gandhi National University of Punjab  Further recommended to the Executive Council for approval.
7	To confirm the fee structures of Pre-Ph.D. Course work in research methodology of	The Finance Committee confirmed the proposed fee structures of Pre-Ph.D.

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	the Ph.D. candidates in RGNUL Ph.D. Regulations 2017.	Course work in research methodology of the Ph.D. candidates in RGNUL Ph.D. Regulations 2017.  Further recommended to the Executive Council for approval.
8	To note the creation and provision of the post of Counsellor (Mental Health) in the RGNUL Budget provision, as per the requirement of the University to advise the students and staff members for their mental wellbeing	The Finance Committee noted the creation and provision of the post of Counsellor in the RGNUL Budget provision, as per the requirement of the University to advise the students and staff members for their mental wellbeing.  The Committee confirmed the appointment of Ms. Jaismeen Kaur as Counsellor on contract basis and consolidated salary of Rs. 50,000/- per month.  Further recommended to the Executive Council for reporting.
9	To consider the following application for enhancement in salary:  1. Application of Gym Trainer-cum-Gym Care Taker, Ms. Prabhjot Kaur who is working on contract basis on fixed salary Rs. 25,000/- per month.  2. Application of Mess Clerk, Mr. Ajay Kumar who is working on contract basis on fixed salary of Rs. 20,000/- per month.	The Finance Committee considered the matter and unanimously approved the enhancement in salary to Gym Trainer-cum-Gym Care Taker and Mess Clerk as given below:  1. Gym Trainer-cum-Gym Care Taker, Ms. Prabhjot Kaur Rs. 25,000/- to 30,000/-(Fixed) per month.  2. Mess Clerk, Mr. Ajay Kumar Rs. 20,000/- to 25,000/-(Fixed) per month  Further recommended to the Executive Council for approval.
10	To consider the proposed honorarium per paper to be paid, max up to Rs. 500/- per	The Finance Committee considered the matter and unanimously approved the

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	paper to the peer reviewers at Rajiv Gandhi National University of Law, Punjab.	proposed honorarium of Rs. 500/- per paper to the Peer Reviewer for all the journals of RGNUL, Punjab as per provision of the RLR.  Further recommended to the Executive Council for approval.
11	To consider the proposed honorarium of Rs. 200/- per sitting fees to the Internal Complaint Committee (ICC) Members at RGNUL, Punjab as per statutory rules	The Finance Committee considered the proposal and unanimously approved the honorarium of Rs. 200/- per sitting fees to the Internal Complaint Committee (ICC) Members at RGNUL, Punjab as per section 3 of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rule 2013".  Further recommended to the Executive Council for approval.
12	To consider the matter regarding re-appropriation of the amount from one budget head to other budget heads for the Financial Year 2022-23	The Finance Committee considered the matter and approved the re-appropriation of the proposed amount of Rs. 30,00,000/- and 40,00,000/- from one budget head to other budget heads for the Financial Year 2022-23  Further recommended to the Executive Council for approval.
13	To consider the proposed Employees Welfare Fund Account for Group 'B' & 'C' for easy loan at Rajiv Gandhi National University of Law, Punjab	The Finance Committee considered the proposal and appreciated the efforts of the University and unanimously approved the Employees Welfare Fund Account for Group 'B' & 'C' for easy loan at Rajiv Gandhi National University of Law, Punjab by transferring Rs.20.00 lac in the first go and thereafter Rs.5.00 lac per annum by opening/maintaining a separate bank

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		<p>account. The University will get 5.50% interest from the amount invested and employees will be paid the easy loans @ 6% per annum for 12 to 36 easy installments.</p> <p>Further recommended to the Executive Council for approval.</p>
14	<p>To consider the proposed amendment of RGNUL Regulation concerning contribution of University as Financial Assistance to participants in International Moot Court Competitions</p>	<p>The Finance Committee considered the matter and unanimously approved the proposed amendment in RGNUL Regulation concerning contribution of University as Financial Assistance to participants in International Moot Court Competitions as under:</p> <p>.....</p> <p>2. International Level Moot Court Competitions</p> <p>(i) International Level Moot Court Competitions means:</p> <p>a) Moot Court Competitions which have the National Qualifying Rounds and the qualified teams represent the University in the World Rounds. or</p> <p>b) Moot Court Competitions which do not have the National Qualifying Rounds and teams represent the University in the International Rounds directly.</p> <p>(ii) Reimbursement to the teams for representing the University in the International Level Moot Court Competitions which have the National Qualifying Rounds will be done as under :</p> <p>a) If a team is adjudged Winner of the World Rounds - 100% reimbursement</p> <p>b) If a team is adjudged Runner Up - 75% reimbursement</p> <p>c) In all other cases apart from (a) and (b) above, the reimbursement will be- Actual Expense or Rs. 50000/- (Fifty thousand only) whichever is less per members of the team subject to the maximum of five members in a team.</p>

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		<p>(iii) Reimbursement to the teams for representing the University in the International Level Moot Court Competition which do not have the National Qualifying Rounds will be done as under :</p> <p>a) If a team is adjudged Winners- 100% reimbursement</p> <p>b) If a team is adjudged Runners Up - 75% reimbursement</p> <p>c) Apart from (a) and (b) above, no reimbursement will be given to the team for participating in any International Level Moot Court Competition</p> <p>Note: The RGNUL Regulations relating to TA/DA be considered as additional add to interpret the above-mentioned provisions.</p> <p>The members also recommended that in case of any complaint of misuse of this grant by any member, the University shall have the right to take disciplinary action against such students.</p> <p>Further, the Committee authorized the Vice-Chancellor to take decision in similar cases of reimbursement or to resolve the discrepancy if arise.</p> <p>Further recommended to the Executive Council for approval.</p>
15	To consider the proposal to increase the Fee of B.A.LL.B.(Hons.) Five Year Integrated Course (FYIC) and LL.M. One Year Course (OYC) respectively at Rajiv Gandhi National University of Law, Punjab	<p>The Finance Committee considered the matter and unanimously approved the proposal to increase the Fee of B.A.LL.B.(Hons.) Five Year Integrated Course (FYIC) and LL.M. One Year Course (OYC) respectively as per mentioned in the Annexure-IX at Rajiv Gandhi National University of Law, Punjab.</p> <p>Further recommended to the Executive Council for approval.</p>

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16	<b>Any other item with the permission of the Chair</b>	
17	To consider the representation of the teaching & non-teaching staff to allow special allowances to the teaching & non-teaching staff with regard to additional duties assigned by the authorities with their present responsibilities.	The Finance Committee considered the representation of the teaching & non-teaching staff and authorized the Vice-chancellor to constitute a committee to rationalize the amount of special allowance before implementation. The final report be placed before the next FC for information.  Further recommended to the Executive Council for approval.
18	To consider the Academic Incentives/teaching allowance for the Academic Assignments at par with other National Law Universities for taking classes and other assignments by the Vice-Chancellor and Registrar at RGNUL Punjab in addition to the administrative responsibilities/duties.	The Finance Committee considered the Financial Regulations of the MNLU Mumbai, MNLU Nagpur, HNLU Raipur, NLU Assam and NALSAR Hyderabad and after thoughtful deliberations Unanimously resolved to approve the teaching/academic allowance of Rs. 50000/- p.m. for Vice-Chancellor and Rs. 30000/- p.m. for the Registrar of RGNUL Punjab.  Further recommended to the Executive Council for approval.

The meeting ended with a vote of thanks to the Chair.

  
**VICE-CHANCELLOR**

  
**REGISTRAR**