



RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB

(Established under Punjab Act No. 12 of 2006)
(Accredited with 'A' Grade by NAAC)

MINUTES OF THE 36th MEETING OF THE FINANCE COMMITTEE HELD ON 12-02-2024 AT 03:00 P.M. THROUGH BLENDED MODE AT RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB, PATIALA

Members were present:

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| 1. | PROFESSOR (DR.) ANAND PAWAR
Officiating Vice-Chancellor,
Rajiv Gandhi National University of Law, Punjab,
Patiala | In Chair |
| 2. | SMT. GURPREET KAUR SAPRA, IAS
Secretary to Govt. of Punjab,
Department of Finance, Punjab,
Chandigarh
<i>(Representative of Principal Secretary Finance)</i> | Member
(Attended Online) |
| 3. | PROFESSOR (DR.) RANBIR SINGH
Pro-Chancellor, IILM University, Gurugram,
Founder & Former Vice-Chancellor
NALSAR Hyderabad & NLU Delhi | Member |
| 4. | PROFESSOR (DR.) BALRAJ CHAUHAN
Former Vice-Chancellor,
Dharamashastra National Law University,
Jabalpur | Member |
| 5. | PROFESSOR (DR.) SHARANJIT
Professor of Law,
Rajiv Gandhi National University of Law, Punjab,
Patiala | Member |
| 6. | PROFESSOR (DR.) ANAND PAWAR
Registrar & Professor of Law,
Rajiv Gandhi National University of Law, Punjab,
Patiala | Secretary |

Prof. (Dr.) Anand Pawar, Officiating Vice-Chancellor (Chairperson) welcomed the Members of the Finance Committee and thanked them for taking out valuable time from their busy schedule for joining the Finance Committee's online meeting.

At the outset, the Vice-Chancellor presented a brief of the new initiatives and academic activities of the University. The Members placed on record their appreciation to the University.

Prof. (Dr.) Anand Pawar presented the agenda of the meeting. The following decisions were taken by the Finance Committee:

ITEM NO.	PARTICULARS OF AGENDA ITEM(S)	DECISION(S)																								
1	To confirm the Minutes of the 35th Finance Committee Meeting held on 31st March, 2023	The Finance Committee confirmed the Minutes of the 35 th Finance Committee Meeting held on 31 st March, 2023. Further recommended to the Executive Council for approval.																								
2	To consider the revised Standard Operating Procedure (SOP) for procurement of books, e-Resource, Magazines/Periodicals/Journals and empanelment of vendors/ suppliers for RGNUL Library	The Finance Committee examined the revised Standard Operating Procedure (SOP) for procurement of books, e-Resource, Magazines/Periodicals/Journals and empanelment of vendors/ suppliers for RGNUL Library and approved the same and further authorized the Vice-Chancellor to remove the difficulties any if found, in its implementation. Further recommended to the Executive Council for approval.																								
3	To consider the Budget Estimates for the Financial Year 2024-25 of the Rajiv Gandhi National University of Law, Punjab	The Finance Committee considered the Budget Estimates for the Financial Year 2024-25 at length. After thoughtful deliberation the Finance Committee unanimously accepted the Budget Estimates as given below: A Maintenance Grant : <table border="1"> <tr> <th>Sr. No.</th><th>Particulars</th><th>Estimates for 2024-25 Amounts (Rs.)</th></tr> <tr> <td>A</td><td>Receipts</td><td></td></tr> <tr> <td></td><td>Opening Fund Balance</td><td>5,44,66,052</td></tr> <tr> <td></td><td>Estimated Net Revenue Receipts for Academic Session 2024-25</td><td>26,07,87,500</td></tr> <tr> <td></td><td>Total Estimated Revenue Receipts</td><td>31,52,53,552</td></tr> <tr> <td>B</td><td>Expenditure</td><td></td></tr> <tr> <td></td><td>Revenue Expenditure</td><td>34,31,80,000</td></tr> <tr> <td></td><td>Annual Revenue Budget Deficit (-) (A-B)</td><td>- 2,79,26,448</td></tr> </table> (i) Say - 2,79,26,000	Sr. No.	Particulars	Estimates for 2024-25 Amounts (Rs.)	A	Receipts			Opening Fund Balance	5,44,66,052		Estimated Net Revenue Receipts for Academic Session 2024-25	26,07,87,500		Total Estimated Revenue Receipts	31,52,53,552	B	Expenditure			Revenue Expenditure	34,31,80,000		Annual Revenue Budget Deficit (-) (A-B)	- 2,79,26,448
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		<p>B Capital Grant :</p> <table> <tr> <th>Sr. No.</th><th>Particulars</th><th>Estimates for 2024-25 Amounts (Rs.)</th></tr> <tr> <td></td><td>Opening Balance</td><td>- 5,75,46,751</td></tr> <tr> <td>C</td><td>Receipts</td><td></td></tr> <tr> <td>(i)</td><td>Estimated Capital Grants/ Receipts for 2024-25</td><td>28,00,00,000</td></tr> <tr> <td></td><td>Total Estimated Capital Receipts</td><td>22,24,53,249</td></tr> <tr> <td>D</td><td>Estimated Capital Expenditure on University Building, Equipment, Furniture, Vehicles, Software(s), Books etc., for the year 2024-25</td><td>35,39,00,000</td></tr> <tr> <td></td><td>Annual Capital Expenditure Deficit (-) (C-D)</td><td>- 13,14,46,751</td></tr> <tr> <td></td><td>(ii) Say</td><td>- 13,14,47,000</td></tr> </table> <p>Further recommended to the Executive Council for approval.</p>	Sr. No.	Particulars	Estimates for 2024-25 Amounts (Rs.)		Opening Balance	- 5,75,46,751	C	Receipts		(i)	Estimated Capital Grants/ Receipts for 2024-25	28,00,00,000		Total Estimated Capital Receipts	22,24,53,249	D	Estimated Capital Expenditure on University Building, Equipment, Furniture, Vehicles, Software(s), Books etc., for the year 2024-25	35,39,00,000		Annual Capital Expenditure Deficit (-) (C-D)	- 13,14,46,751		(ii) Say	- 13,14,47,000
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4	To consider the Balance Sheet of Accounts of the Rajiv Gandhi National University of Law, Punjab, for the previous Financial Year 2022-23	<p>The Finance Committee examined the Balance Sheet of Accounts for the previous financial year 2022-23 and approved the same.</p> <p>Further recommended to the Executive Council for approval.</p>																								
5	To consider the enhancement of salary of Mr. Rupinder Singh, Housekeeping Supervisor	<p>The Finance Committee considered the request of Mr. Rupinder Singh, Housekeeping Supervisor and after thoughtful discussion enhanced the consolidated fixed salary of Mr. Rupinder Singh, Housekeeping Supervisor to Rs. 25000/- w.e.f. 01.01.2024.</p> <p>Further recommended to the Executive Council for approval.</p>																								
6	To consider the inclusion of amenities, i.e., Water Supply, Sewage/STP and Maintenance of Lawns in the Rent Free Accommodation	<p>The Finance Committee considered the inclusion of amenities, i.e., Water Supply, Sewage/STP and Maintenance of Lawns in the Rent Free Accommodation whenever provided by the University to its employees and approved the same.</p> <p>Further recommended to the Executive Council for approval.</p>																								



7	To consider the proposal to grant the benefit of Dearness Allowance (DA) to the Non-teaching Employees at RGNUL, Punjab on the same pattern as provided to the Teaching Staff working at RGNUL.	<p>The Finance Committee discussed the matter and deferred the item</p> <p>Further recommended to the Executive Council.</p>												
8	To Confirm the re-appropriation of amount from One Budget Head to another Budget Head during the Financial Year 2023-2024.	<p>The Finance Committee examined and confirmed the re-appropriation of the amount from One Budget Head to another as given below:</p> <table><tr><th>Sr. No.</th><th>Re-appropriation from the Budget Head</th><th>Re-appropriation to the Budget Head</th><th>Amount</th></tr><tr><td>1</td><td>Bar Council-Inspection / Visit of Committees / UGC/ NAAC Teams</td><td>Convocation & Other University Functions Expenses</td><td>10,00,000/-</td></tr><tr><td>2</td><td>Printing and Stationery</td><td>Conduct of Exam</td><td>10,00,000/-</td></tr></table> <p>Further recommended to the Executive Council for approval.</p>	Sr. No.	Re-appropriation from the Budget Head	Re-appropriation to the Budget Head	Amount	1	Bar Council-Inspection / Visit of Committees / UGC/ NAAC Teams	Convocation & Other University Functions Expenses	10,00,000/-	2	Printing and Stationery	Conduct of Exam	10,00,000/-
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9	To consider the enhancement of Professional Fee of the M/s Navdeep Singh & Co. (Chartered Accountant) and M/s S.P. Singla Associates (Advocates & Consultants)	<p>The Finance Committee deliberated the matter and approved to enhance the Professional Fee of M/s Navdeep Singh & Co. (Chartered Accountant) and M/s S.P. Singla Associates (Advocates & Consultants) to 20% w.e.f. 01.04.2024.</p> <p>Further recommended to the Executive Council for approval.</p>												
10	To consider the request of In-charge Housekeeping to enhance the salary of the RGNUL Housekeeping Staff, working on contract basis and at a fixed salary.	<p>The Finance Committee deliberated the matter and approved to enhance Rs. 2000/- w.e.f. 01.01.2024 in the salary of the RGNUL Housekeeping Staff and further decided to uniform the salaries of these employees by fixing an upper limit.</p> <p>Further recommended to the Executive Council for approval.</p>												



11	To confirm the requisition of services for Housekeeping	The Finance Committee approved the action taken by the Vice-Chancellor for hiring of the Housekeeping staff from M/s R.K. Infrastructure Ltd. Further recommended to the Executive Council for approval.
12	To confirm the requisition of services for Security Guards	The Finance Committee approved the action taken by the Vice-Chancellor for hiring of Security Guards from M/s Virasat Security Services. Further recommended to the Executive Council for approval.
13	To consider the expenditure of erection/repair of boundary wall	The Finance Committee approved the expenditure of Rs. 7,36,679/- incurred for erection/repair of boundary wall and such other expenditures incurred to meet the urgent requirements as apprised by the Vice-Chancellor. Further recommended to the Executive Council for approval.
14	To consider the case of payment of Professional Fee to the Advocate Pankaj Jain for appearing before the Income Tax Appellate Tribunal, Chandigarh on behalf of RGNUL	The Finance Committee considered and approved the payment of Rs. 5,00,000/- + 18% GST as Professional/Legal Fee to Advocate Pankaj Jain to appear before the Income Tax Appellate Tribunal/Hon'ble Punjab & Haryana High Court to protect the University interest and further authorized the Registrar to sign the documents on behalf of RGNUL to be presented in the Hon'ble High Court and Income Tax Appellate Tribunal, Chandigarh. <i>ect.</i> Further recommended to the Executive Council for approval.
15	To consider the request made by the Office of the Vice-Chancellor, NLU Delhi for protection of Basic Pay with respect to Prof. (Dr.) G.S. Bajpai, Former Vice-Chancellor of RGNUL	The Finance Committee deliberated on the item and desired that the RGNUL should seek clarification from UGC and MHRD in this regard. Further recommended to the Executive Council.

15/07/20

16	To consider the relaxation of University Fee Fines to the RGNUL Students	The Finance Committee considered the request regarding relaxation of fine imposed on the late deposit of the university fee (not deposited on time as per the fee deposit schedule) by the RGNUL Students and allowed to give the benefit to the students by FRC till 31.03.2024. Further recommended to the Executive Council for approval.
17	Any other item with the permission of the Chair	
18	To consider the fixation of per unit rate of electricity charges for the RGNUL Residents	The Finance Committee discussed the item and decided that RGNUL should collect information from other educational institution, i.e., Punjabi University, Patiala and Thapar University, Patiala and place before the Finance Committee in its subsequent meeting. Further recommended to the Executive Council.
19	To consider and release the arrears of 7 th pay commission to teachers and for 6 th pay commission to the non-teaching staff of RGNUL	The Finance Committee deferred the item. Further recommended to the Executive Council.
20	To consider and approve the Budget for organizing ZELUS V at RGNUL	The Finance committee approved the item and the amount proposed in the budget for organizing ZELUS V. Further recommended to the Executive Council for approval.

The meeting ended with a vote of thanks to the Chair.



REGISTRAR/VICE-CHANCELLOR