

RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB
(Established Under Punjab Act No. 12 of 2006)



PROCEEDINGS OF THE
SECOND ANNUAL
MEETING OF THE RGNUL INTERNAL QUALITY ASSURANCE CELL
(IQAC)

held on

28TH OCTOBER 2013

RGNUL MP HALL, SIDHUWAL CAMPUS, PATIALA

LIST OF IQAC MEMBERS

1.	Professor (Dr.) Paramjit S. Jaswal Vice-Chancellor, RGNUL	Chairman
2.	Professor (Dr.) Anirudh Parsad Professor of Law Mobile: 8288911723	Member
3.	Sh. M.R. Garg Associate Professor of Law Ph. 0175-2301828; Mobile: 9878250002	Member
4.	Dr. Anand Pawar Associate Professor of Law 9781029799	Member
5.	Dr. Tanya Mander Assistant Professor of English and Coordinator IQAC Mobile: 9855073266	Member
6.	Ms. Gagan Preet Assistant Professor of Law Mobile: 9872206496	Member
7.	Ms. Brindpreet Kaur Assistant Professor of Economics Ph. 0175-5026064; Mobile: 9780378894	Member
8.	Ms. Shveta Dhaliwal Assistant Professor of Political Science Flat No. C-3, RGNUL New Campus, Sidhuwal Mobile: 9814813125	Member
9.	Ms. Rachna Sharma Assistant Professor of History Flat No. C-7, RGNUL New Campus, Sidhuwal Mobile: 9876704145	Member
10.	Professor B.S. Malhi Controller of Examination (Sr. Administrative Officer) Ph. 0175-2286379; Mobile: 9814706999	Member
11.	Professor (Dr.) L.S. Sidhu Former Head & Dean Academic Affairs Punjabi University, Patiala # 4287, Urban Estate, Phase-II, Patiala	Member
12.	Professor S.P. Tewari 1601/44-B, Chandigarh	Member
13.	Professor (Dr.) R.K. Singh Former Head and Professor of Law, Punjabi University, Patiala #120, Urban Estate, Phase III	Member
14.	Professor (Dr.) Krishan Mahajan Professor of Law Mobile: 9818411077	Special Invitee
15.	Dr. Gayatri Sharma Medical Officer, RGNUL Mobile: 9316611533	Special Invitee
16.	Professor (Dr.) Manoj Kumar Sharma Professor of Law Mobile: 9888016788	Special Invitee
17.	Professor (Dr.) Jasleen Kewlani Professor of Sociology Mobile: 9317899955	Special Invitee
18.	Professor (Dr.) G.I.S. Sandhu Director (Registrar, RGNUL)	Member Secretary

RGNUL IQAC MEETING

28 OCTOBER 2013

The Second Annual Meeting of the Internal Quality Assurance Cell (IQAC) was held on 28 October 2013 at 3:00 pm at M.P. Hall, Academic Block at RGNUL, Sidhuwal Campus, Patiala, under the Chairmanship of Professor (Dr.) Paramjit S. Jaswal Vice-Chancellor RGNUL. The following members were present:

1.	Professor (Dr.) Paramjit S. Jaswal Vice-Chancellor, RGNUL	(Chairman IQAC)	8.	Professor (Dr.) R.K. Singh Former Head and Professor of Law Punjabi University, Patiala	(Out Side Expert)
2.	Professor (Dr.) G.I.S. Sandhu Registrar, RGNUL	(Director IQAC)	9.	Professor (Dr.) Krishan Mahajan Professor of Law	(Special Invitee)
3.	Sh. M.R. Garg Associate Professor of Law RGNUL	(Member)	10.	Dr. Gayatri Sharma Medical Officer, RGNUL	(Special Invitee)
4.	Ms. Gagan Preet Assistant Professor of Law RGNUL	(Member)	11.	Professor (Dr.) Manoj Kumar Sharma Professor of Law	Special Invitee
5.	Ms. Shveta Dhaliwal Assistant Professor of Political Science RGNUL	(Member)	12.	Professor (Dr.) Jasleen Kewlani Professor of Sociology	Special Invitee
6.	Ms. Rachna Sharma Assistant Professor of History RGNUL	(Member)	13.	Dr. Tanya Mander Assistant Professor of English	Coordinator IQAC
7.	Professor B.S. Malhi Controller of Examination RGNUL	(Member as Sr. Administrative Officer)			

Note: **Professor (Dr.) S.P. Tiwari, Professor Panjab University Chandigarh(Retd.) (Outside Expert);** Professor (Dr.) L.S. Sidhu, Former Head & Dean Academic Affairs Punjabi University, Patiala (Retd.) **(Outside Expert) could not attend meeting because of pre-occupation; Professor (Dr.) Anirudh Prasad, Professor of Law, RGNUL (Member); Dr. Anand Pawar, Associate Professor of Law, RGNUL (Member), Ms. Brindpreet Kaur, Assistant Professor of Economics RGNUL. (Member) were on leave.**

PROCEEDINGS OF THE MEETINGS

The meeting started with a welcome note from the Chairman. The items of the agenda were discussed at length and decided as under:

ITEM (1)	APPRAISAL OF THE PROCEEDING OF THE PREVIOUS IQAC MEETING HELD ON 13.08.2012 AS APPROVED BY THE EXECUTIVE COUNCIL (ANNEXURE-1).			
	AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
	Proceedings of the previous meeting as approved by RGNUL Academic Council and RGNUL Executive Council in their respective meetings held on 16.07.2013 and 30.07.2013, annexed for the perusal of the members.	(i) The Chairman IQAC apprised the members about The proceeding of the first meeting of IQAC held on 13.08.2013 as approved by the Executive Council in its meeting held on 16.07.2012 and 30.07.2013 and also looked into the follow up action taken on the different item.	The members expressed satisfaction about the follow up action and the progress on different item decided at the previous meeting.	The work carried forward and continuing is to be dealt with earnestness.

ITEM (2)	TO APPRISE THE MEMBERS ABOUT THE UGC REQUIREMENT FOR NAAC ACCREDITATION OF THE RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB.			
	AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
	RGNUL received DO Letter No. 14/3/2012 (CPP-II) dated 25.04.2013 from University Grants Commission, to apply for the process of Assessment and Accreditation (A&A) of NAAC, if they have a record of offering degree programmes at least two batches students have graduate from the University. RGNUL established in 2006 and three batches of LL.B. and four batches of LL.M. have graduated from the University. There is a need to assign the work.	(i) The Chairman apprised the members about the UGC requirement for NAAC Accreditation (ii) The Chairman also brought the knowledge of the members that in view of the fact the RGNUL New Campus is under construction. The state of the art facilities shall be in place in about a year. Therefore, the concerned authorities have been requested as per decision of the RGNUL Statutory Bodies, to extend the date of inspection by one year.	i. Meanwhile a Sub Committee was formed comprising of the following members: a. Dr. Anand Pawar b. Dr. Tanya Mander c. Ms. Shveta Dhaliwal d. Ms. Renuka Salathia The Committee is to complete the documentation under different parameters required for NAAC inspection.	The Committee shall draft self-study report for NAAC under the different parameters of the NAAC requirement and shall also suggest any other measure required to be undertaken to meet the requirement, if any.

ITEM (3)	TO APPRISE THE MEMBERS ABOUT NEW ACADEMIC PROGRAMMES / INITIATIVES UNDERTAKEN BY RGNUL FOR ACADEMIC SESSION 2013-2014.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>From the Academic Session 2013-2014, RGNUL in compliance with UGC Rules, shall be offering One-Year LL.M. Post-graduation Course with specialization in Business Law, Constitutional Law, Criminal Law and International Law.</p> <p>Under the aegis of RICE (RGNUL Institute of Competitive Examination) the University shall provide quality coaching for aspirants of Judicial Services. The course for Preliminary Examination (Judicial) commenced in the Month of July.</p> <p>During the academic session 2013-2014 RGNUL also initiated Postgraduate Diploma Courses and Certificate Courses in Cyber Law, Taxation Law and Intellectual Property Rights with a view to cater to the increasing demand of professionals in these disciplines.</p>	<p>(i) The members were apprised about New Academic Programmes / Initiatives the Academic Session 2013-2014. RGNUL shall be offering One-Year LL.M. Post-graduation Course with specialization in Business Law, Constitutional Law, Criminal Law and International Law.</p> <p>(ii) The Chairman appreciated the initiatives taken by Dr. Manoj Kumar Sharma for providing Quality Coaching to the students who enrolled for judicial services examination with the RGNUL Institute of Competitive Examination (RICE).</p> <p>(iii) The Chairman took notice of the fact that Post-graduate Diploma Courses need wider publicity. During the discussion the members also brought to the notice of the Chairman that the fee structure needs to be revised. The need to provide diploma and certificate courses through distance education mode and online was also discussed.</p>	<p>(i) It was decided from next Academic Session the students of RGNUL shall be given concession in fee and shall be provided for service if they would like to enroll for RICE Coaching.</p> <p>(ii) It was decided that wider publicity for Diploma Courses shall be undertaken by the Coordinator</p> <p>(iii) The possibility of starting online course also needs to be explored.</p> <p>a. Before beginning the courses complete Modules, complete Curriculum alongwith complete Study Material should be prepared well in advanced</p> <p>b. A Sub Committee to review the fee structure of the Diploma Courses was formed</p> <p>* Dr. Anand Pawar * Ms. Shevta Dhaliwal * Dr. Manoj Kumar Sharma * Dr. Jasleen Kewlani</p>	<p>(i). The Coordinators to ensure wider publicity in form of Posters and website notification along with Advertisement for RICE Coaching.</p> <p>(ii). The Sub Committee to submit the revised modules before the beginning of the next session.</p>

ITEM (4)	TO APPRISE THE MEMBERS ABOUT THE SERVICES BEING PROVIDED AND OTHER INITIATIVES BEING TAKEN BY RGNUL LEGAL AID CLINIC.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>RGNUL Legal Aid Clinic was established in 2011 under the aegis of Punjab Legal Services Authority. The aim of Legal Aid Clinic is to facilitate attainment of the ideals of ‘Social, Economic and Political’ Justice that are enshrined in our Constitution under the Directive Principles of State Policy.</p> <p>RGNUL Legal Aid Clinic undertook following activities in 2012-2013:</p> <ol style="list-style-type: none"> 1. Legal Aid Camp (June 2012) 2. Lecture series (June-July 2012) 3. One Day Seminar on Female Foeticide (August 2012) 4. One Day Workshop on Juvenile Justice (September 2012) 5. One Day Seminar on ‘Fight Against Drug Abuse’ (October 2012) 6. Law Day Celebrations (November 2012) 7. Legal Aid and Awareness Camp (February 2013) <p>PLANNING / ACTIVITIES FOR 2013-2014</p> <ol style="list-style-type: none"> 1. Jail Visit for students of B.A.LL.B. Course 2. Participation of IV and V year students in mediation course to be organized by Women Cell, Patiala. 3. Legal Aid Camp for villages Jasowal and Sidhuwal. 4. Awareness / Education Camp on Domestic Violence for Anganwadi Workers, Patiala. <p>Introduction of curriculum on mediation law and training of RGNUL Students in dealing with Mediation Proceeding.</p>	<ol style="list-style-type: none"> (i) The Chairman appreciated the efforts being put in by the RGNUL Legal Aid Clinic (ii) The Chairman wished RGNUL Legal Aid Clinic to plan fortnightly or monthly programme to be undertaken by the Legal and Clinic. (iii) It was specifically suggested that students may have visits to jail and correctional institutions to learn their functioning. 	<ol style="list-style-type: none"> (i) RGNUL Legal Aid Clinic to offer internships to RGNUL students for the different works that may includes the proceeding at the women cell. (ii) Mediation training and workshop is to be conducted for training of the students. 	<ol style="list-style-type: none"> (i) Schedule of activities of Legal Aid Clinic to be prepared, students are to be given exposure to practical side of law enforcement like jail and correctional institution. Mediation Training programme to be planned.

ITEM (5)	TO APPRISE THE MEMBERS ABOUT NEW RESEARCH CENTRES ESTABLISHED AT RGNUL AND OTHER RESEARCH RELATED ACTIVITIES UNDERTAKEN AT RGNUL IN THE ACADEMIC SESSION 2013-2014.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>RGNUL established School of Social Sciences and Interdisciplinary Studies with the aim to promote interdisciplinary learning and research and to work in partnership with other institutes of higher learning as national and international level.</p> <p>RGNUL in association with International Justice Mission (IJM) and International NGO Based in Chennai established the Centre for Advanced Studies in Labour Welfare with the objective to spread awareness about Labour Welfare amongst the society.</p> <p>RGNUL undertook following Research / Faculty development related work for the Academic Session 2012-2013:</p> <ol style="list-style-type: none"> i. National Seminar on Consumer Activism, Competition and Consumer Protection (April 2012). ii. ENSAYO Annual Essay Writing Competition (August 2012). The Theme of the Essay was the 'Explosive Remnants of War' iii. One Day Workshop of Public Prosecutors on Bonded Labour (September 2012). iv. Three Day Training Programme on Changing Dimensions of Human Rights in India (September 2012). v. Surana & Surana National Essay Writing Competition (September 2012). The Theme of the Essay was Criminal Law. vi. National Seminar on Marriage and Property Issues of Non-Resident Indians : Challenges and Remedies (October 2012). vii. National Seminar on Gender Issues in India : Sensitization, Reflections and Solutions (October 2012). viii. National Seminar on Right to Information (February 2013). ix. Second RGNUL Multidisciplinary Congress (March 2013). <p>PLANNING / ACTIVITIES FOR 2013-2014</p> <ol style="list-style-type: none"> 1. Surana & Surana Trial Advocacy Moot Competition. 2. Surana & Surana Essay Writing Competition. 3. International Conference on Sustainable Development in Collaboration with Ontario International Development Agency (OIDA), Canada, and the International Centre for Interdisciplinary Research in Law (ICIRL) and Centre for Research in Social Justice and Policy (CRSJP) at the Laurentian University, Sudbury (Canada). <p>Holding of 37th Indian National Criminology Conference on 27, 28 February and 1st of March, 2014.</p>	<ol style="list-style-type: none"> (i) The member were apprised about the objectives of RGNUL Centres of Advanced Study. (ii) The members emphasized the need to further enhance the activities under the Research Centres. (iii) The members were also apprised that the RGNUL has made specific budget provisions for these centres. The respective Centres may avail opportunities to conduct programme in collaboration with other institutions like - TOT Programme by Centre for Advanced Studies in International Humanitarian Law (CASH) in collaboration with ICRC, New Delhi and Centre for Advanced Studies in Criminal Law (CASCAL) conducted Training Programme for Police Officers in collaboration with BPRD, New Delhi. 	<ol style="list-style-type: none"> (i) The objective of various Centres for Advanced Study at RGNUL were duly appreciated. (ii) There is need to further enhance these activities. (iii) The IQAC to facilitate meeting of the Coordinators of all the Research centres with the Vice-Chancellor and the Registrar. 	<ol style="list-style-type: none"> (I) The concerned Co-ordinator of the Centres need to enhance the activities under the Centres keeping in view their respective objectives. (II) The meeting to be scheduled before the next Academic Session.

ITEM (6)	TO APPRISE THE MEMBERS ABOUT RESEARCH PUBLICATIONS BY RGNUL IN THE ACADEMIC SESSION 2012-2013.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p><i>RGNUL Law Review</i> the bi-annual Research Journal of the University, from July-December 2013 issue onwards will be printed, published and promoted by <i>Lexis Nexis</i> India. The offer stands as testimony to the merit and excellence in the quality of research being published in RLR.</p> <p>After due deliberations at various National Seminars organized by RGNUL, selected papers were published in the book form:</p> <ol style="list-style-type: none"> i. <i>Marriage and Property Issues of Non-Resident Indians Challenges and Remedies.</i> ii. <i>Gender Issues in India Sensitization, Reflection and Solutions.</i> iii. <i>Right to Information Perception, Perspective and Promotion.</i> <p>PLANNING / ACTIVITIES FOR 2013-2014</p> <p>Selected papers presented at Second RGNUL Multidisciplinary Congress on Research Methodology are in the process of being published in a book form titled, 'Deliberation on Multi-Disciplinary Research Methodology' by Cambridge University Publications.</p>	<ol style="list-style-type: none"> (i) The Chairman and the members appreciated the sincere research work and other related activities being undertaken by the RGNUL Faculty. (ii) The other publication in the form of edited books like Book on Multidisciplinary Research Methodology being published by Cambridge Scholars Publication was appreciated. The offer of LexisNexis to publish and circulate RLR was found to be a progressive development due to good quality of this publication. 	<p>(i) The RGNUL is to carry forward the publication work with new zeal to produce quality publication.</p>	<p>The other publications like Journal of Social Science, Student Law Review also need to be expedited after getting registered with the Registrar of Books & Newspaper.</p>

ITEM (7)	TO APPRISE THE MEMBERS ABOUT TECHNOLOGY UP-GRADATION IT / ICT SERVICES AT RGNUL, SIDHUWAL CAMPUS.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>The University has established three fully air conditioned Computer Labs with 140 computers having latest configuration and high speed internet facility at RGNUL New Campus, Sidhuwal, Patiala. These Labs are also equipped with latest windows and Microsoft Office (HP/DELL) and all necessary academic software's. To provide the best use of IT in the field of education the University has installed interactive board, Projectors and Multimedia podium in each class rooms of RGNUL new Campus at Sidhuwal, Patiala. The software supplied with the interactive whiteboard will usually allow the teacher to keep notes and annotations as an electronic file for later distribution either on paper or through a number of electronic formats.</p> <p>The RGNUL Campus is a fully Wi-Fi campus with access to internet, internet and email for 24x7 hours. Campus Networking (LAN/WiFi), University Website, Internet, Intranet and IT Facilities like Class Room Interactive Board, Multimedia Podium, Projectors has also been maintained by the IT Department of the University.</p>	<p>The members appreciated the addition of new teaching tools and other ICT Equipments available at RGNUL as referred in the agenda note.</p>	<p>(iii) The members appreciated the addition of new learning tools and other ICT equipments at RGNUL.</p> <p>(iv) These tools and equipment need to be put to optimum use.</p>	<p>To put the teaching tools, ICT Equipment and other modern facilities to the optimum use during class room teaching and other academic and research activities.</p>

ITEM (8)	TO APPRISE THE MEMBER ABOUT WORK UNDERTAKEN BY CURRICULUM DEVELOPMENT COMMITTEE.																			
AGENDA NOTE			DISCUSSION	DECISION	ACTION (S) REQUIRED															
<p>To review, update, standardize and restructure the curriculum / syllabus of the upcoming semester of B.A.LL.B. (Hons.) Course, the worthy Vice-Chancellor constituted a Committee of the following:</p>			<p>(i) The Chairman apprised the members about the committees work every semester.</p>	<p>(i) The Committee must ensure revision, review and updation of the curriculum much before the start of the semester.</p> <p>(ii) 15th July and 15th January were decided as dates prior to which the work relating to review, update, standardize and restructure the curriculum / syllabus of the upcoming semester of B.A.LL.B. (Hons.) Course must be complete</p>	<p>The dates to be notified in the Academic Calendar and timely revision and putting the syllabi in the booklet form is to be ensured.</p>															
<table border="1"> <tr> <td data-bbox="188 371 300 411">1.</td> <td data-bbox="300 371 752 411">Professor (Dr.) G.I.S. Sandhu</td> <td data-bbox="752 371 1025 411">Convener</td> </tr> <tr> <td data-bbox="188 411 300 451">2.</td> <td data-bbox="300 411 752 451">Professor B.S. Malhi</td> <td data-bbox="752 411 1025 451">Member</td> </tr> <tr> <td data-bbox="188 451 300 491">3.</td> <td data-bbox="300 451 752 491">Professor (Dr.) Anirudh Prasad</td> <td data-bbox="752 451 1025 491">Member</td> </tr> <tr> <td data-bbox="188 491 300 531">4.</td> <td data-bbox="300 491 752 531">Professor Krishan Mahajan</td> <td data-bbox="752 491 1025 531">Member</td> </tr> <tr> <td data-bbox="188 531 300 571">5.</td> <td data-bbox="300 531 752 571">Dr. Anand Pawar</td> <td data-bbox="752 531 1025 571">Member</td> </tr> <tr> <td data-bbox="188 571 300 608">6.</td> <td data-bbox="300 571 752 608">Ms. Abhinandan Bassi</td> <td data-bbox="752 571 1025 608">Member</td> </tr> </table>						1.	Professor (Dr.) G.I.S. Sandhu	Convener	2.	Professor B.S. Malhi	Member	3.	Professor (Dr.) Anirudh Prasad	Member	4.	Professor Krishan Mahajan	Member	5.	Dr. Anand Pawar	Member
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5.	Dr. Anand Pawar	Member																		
6.	Ms. Abhinandan Bassi	Member																		
<p>The exercise is undertaken to make the syllabus more holistic relevant and updated. The committee held its meetings from time to time.</p>																				
<p>Punjab and Haryana High Court conducted a meeting of all the Vice-Chancellors of Universities of Punjab to commence a mediation course for students / lawyers. The RGNUL Curriculum Development Committee is in the process of adding / supplementing the course in the scheme of study for fourth and fifth year students.</p>																				

ITEM (9)	TO APPRISE THE MEMBERS ABOUT FORMATION OF ALUMNI ASSOCIATION AND FEEDBACK FROM THE ALUMNI.								
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED						
<p>The first RGNUL Alumni meet was held on 02 February 2013 and the Alumni Association was formed. Officer bearers of the association are as follows:</p> <p style="text-align: center;">Faculty Advisor Dr Anand Pawar</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;">1. Mr. Mukesh Kumar Singh</td> <td style="width: 30%;">President</td> </tr> <tr> <td>2. Mr. Aishwarya Ratna Pandey</td> <td>Vice-President</td> </tr> <tr> <td>3. Ms. Akanksha Rajpurohit</td> <td>Secretary</td> </tr> </table> <p>The Alumni Association is working on following:</p> <ol style="list-style-type: none"> 1. Drafting the rules of alumni association. 2. Preparing the database of all RGNUL alumni. 3. Preparing schedule of events for alumni. <p>Incompliance with the decision taken at the last IQAC meeting, the proposed feedback form from the alumni has been prepared (<u>ANNEXURE-2</u>)</p>	1. Mr. Mukesh Kumar Singh	President	2. Mr. Aishwarya Ratna Pandey	Vice-President	3. Ms. Akanksha Rajpurohit	Secretary	<ol style="list-style-type: none"> (i) The members discussed at length the need to evolve a system of feedback from stakeholders in Academic and Administrative matters. (ii) Few changes were suggested in the performa submitted. (iii) The information about the occupation of student after graduating from the University may also be obtained. (iv) Performa for parents' feed back also needs to be prepared. 	<ol style="list-style-type: none"> (i) The changed performa to be put up on University Website under the Alumni Association. (ii) Students to be given one month to fill in the performa and send it back. (iii) Alumni Association to collect the performas and send it to IQAC for further action. (iv) Another performa to know the present occupation/ achievement of the alumni to be prepared. (v) Required proforma for Parents feedback 	<ol style="list-style-type: none"> (i) The performa to be put up in the 1st week of December. (ii) The information received is to be categorized and analysed. (iii) Performa for parents feedback to be prepared.
1. Mr. Mukesh Kumar Singh	President								
2. Mr. Aishwarya Ratna Pandey	Vice-President								
3. Ms. Akanksha Rajpurohit	Secretary								

ITEM (10)	TO APPRISE THE MEMBERS ABOUT DEVELOPMENT IN INFRASTRUCTURAL AND SUPPORTING FACILITIES.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>From the present Academic Session 2013-2014 RGNUL Sidhuwal Campus has been made functional. The entire academic work is being done at the Sidhuwal Campus. The administrative unit of the University is at Mohindra Kothi with their functional sub units at place at Sidhuwal.</p> <p>The following infrastructure and supporting facilities are available at Sidhuwal Campus:</p> <ul style="list-style-type: none"> i. Academic Block ii. Library iii. Hostels (Boys & Girls) iv. Residencies (Faculty and Non-Teaching) v. University Health Centre vi. Guest House vii. Gymnasium <p>Facility Area (General Store, Salon, Juice Corner, Washer man and Book Store)</p>	<ul style="list-style-type: none"> (i) The member appreciated the development in infrastructure at Sidhuwal Campus. (ii) The Chairman apprised the members about the various facilities in the form of Bank, Health Centre, Gym. The process to have post office has also been initiated. 	<p>The pace of development of infrastructure and other facilities has been appreciated.</p>	<p>The progress made in development of infrastructure is to be included in the NAAC self study report.</p>

ITEM (11)	TO CONSIDER AND SUGGEST MEASURES TO ENSURE RESEARCH RELATED ACTIVITIES TO BE UNDERTAKEN BY DIFFERENT CENTRES OF ADVANCED STUDIES AND RESEARCH ESTABLISHED AT RGNUL.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>RGNUL established Centres of Advanced Studies with the objective of Research in emerging areas, professional training, collaborations with professional organizations, bring about publications, and organize seminars, workshops, and conferences on contemporary and significant issues. Certain research centres are continuously working towards attaining the objectives. There is a need to augment the research activities at various other research centres. Certain guidelines or parameters for such activities may be considered for better working of these centres.</p>	<p>(i) The member were apprised about the objectives of RGNUL Centres of Advanced Study.</p> <p>(ii) The members emphasized the need to further enhance the activities under the Research Centres.</p> <p>(iii) The members were also apprised that the RGNUL has made specific budget provisions for these centres. The respective Centres may avail opportunities to conduct programme in collaboration with other institutions like - TOT Programme by Centre for Advanced Studies in International Humanitarian Law (CASH) in collaboration with ICRC, New Delhi and Centre for Advanced Studies in Criminal Law (CASCAL) conducted Training Programme for Police Officers in collaboration with BPRD, New Delhi.</p>	<p>(i) The objective of various Centres for Advanced Study at RGNUL were duly appreciated.</p> <p>(ii) There is need to further enhance these activities.</p> <p>(iii) The IQAC to facilitate meeting of the Coordinators of all the Research centres with the Vice-Chancellor's and the Registrar's</p>	<p>(I) The concerned Co-ordinator of the Centres need to enhance the activities under the Centres keeping in view their respective objectives.</p> <p>(II) The meeting to be scheduled for the beginning of the next Academic Session.</p>

ITEM (12)	TO CONSIDER THE AMENDED API SCORE CARD ISSUED BY UNIVERSITY GRANTS COMMISSION (UGC).		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>RGNUL established in 2006 got registered with University Grants Commission (UGC), New Delhi the under Section 2(f) of the University Grants Commission Act, 1956 and also got recognition under Section 12-B of the said Act in the very formative year.</p> <p>The University has seven regular teachers on its roll, there is a need to adopt a mechanism for career advancement of these teachers. In the second amendment of UGC Regulations 2010, the amended API Score Card has been issued (<u>ANNEXURE-3</u>).</p> <p>There is a need to consider the given API Score Card and suggest changes, so that it can be adopted by RGNUL from the Academic Session 2013-2014.</p>	<p>(i) The members discussed extensively the need to adopt regulations for CAS and API Score Card</p> <p>(ii) There is a need to finalise the API Score Card for adoption by RGNUL Statutory Authorities</p>	<p>(i) In principle it was adopted but a committee to review and recommend changes if any was constituted comprising Professor (Dr.) G.I.S. Sandhu, Mr. M.R. Garg, Professor Krishan Mahajan and Dr. Tanya Mander</p> <p>(ii) The Committee to look into basic requirement given by UGC and specific requirement at RGNUL while finalizing the performance.</p>	<p>The Committee need to prepare the API Score Sheet for approval by Executive Council in the next meeting.</p>

ITEM (13)	TO REVIEW INTERNSHIP AND PLACEMENT SERVICES PROVIDED AND GUIDELINES FOR PLACEMENT CELL.		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>RGNUL setup Internship and Placement Cell in 2010, since then it has been actively engaged in assisting students in internships and placements. Some students from various batches of RGNUL have entered judiciary, judicial clerkship and institutes of higher education and law firms. Every year a placement brochure for the graduating batch is released and number of corporate organizations are contacted. There is a need to further streamline this process so that the number of students placed increases considerably.</p> <p>Every year RGNUL receives number of applications for Judicial Clerkship, at High Court, Supreme Court; for Green Tribunals set up recently and others. There is a need that such applications are dealt with.</p> <p>Proposed guidelines for the Internship and Placement Cell (<u>ANNEXURE-4</u>).</p>	<p>The members took note of the significance of strong placement and internship cell and discussed various practical difficulties. The need to have proper documentation was also felt.</p>	<p>IQAC to facilitate meeting of the Coordinators and members of RGNUL Internship and Placement Cell and review the guidelines suggested by IQAC. The whole record of internship and placement need to be maintained with due feed back from the student.</p>	<p>The Committee must submit its report and suggestions to IQAC by February 2014.</p> <p>The students are required to submit report from the organization where the students intern. The placement process need to be individualized as per requirement of individual student.</p>

ITEM (14)	TO APPRISE ABOUT ANTI RAGGING INITIATIVES (RGNUL).		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>Since its establishment RGNUL continues to be Absolutely No Ragging Campus. RGNUL has taken number of initiatives in accordance with to the Directions of the Hon'ble Supreme Court of India and University Grants Commission. This year in compliance will UGC directions RGNUL ensured that all newly admitted students as well as students of all the other batches fill in online affidavit and submit the attested hard copy to the University of the same.</p>	<p>The anti-ragging measures adopted at RGNUL reviewed and found satisfactory.</p>	<p>Anti-ragging measures need to be strictly implemented.</p>	<p>The compliance of filing affidavit to be ensured.</p>

ITEM (15)	TO CONSIDER QUALITY BENCHMARKS / PARAMETERS THAT NEED TO BE DEVELOPED AT RGNUL.			
	AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
	<p>To ensure quality in every sphere of University work there is a need to evolve parameters that will guarantee long term quality enhancement in every aspects of the University.</p> <ol style="list-style-type: none"> 1. Curriculum – To ensure insightful and model curriculum in every subject, curriculum drafting should only be allotted to an individual with minimum three years of teaching experience, Curriculum to be updated and revised every semester, well before the start of respective semester. 2. Teaching-Learning and Evaluation – To ensure quality and fairness in evaluation there is a need to set up certain guidelines such as three years minimum experience for an evaluator and five years minimum experience for paper setter. 3. Research Consultancy and Extension – Guidelines may also be issued for term paper evaluation and supervision of dissertation of Post-Graduate students to ensure quality and excellent research. 4. Student Support and Progress – Professional courses are very demanding both physically and mentally there is a need to avail services of a full time counsellor (preferably a lady) for the counselling of the students. 5. Governance, Leadership and Management the objective of the University are required to be achieved through good governance with focused leadership and efficient management. 6. Innovation and Best Practices – Initiatives taken by RGNUL Faculty/ Administration in any area with a view of welfare and betterment and growth need to be acknowledged as part of RGNUL API Score Card. 	<p>The measures given in the agenda item are essential. The other parameters for enhancing quality in academics administrative and other activities need to be worked out.</p>	<ol style="list-style-type: none"> (i) Part-time lectures/ counseling sessions by Psychologist/Counsellor to be arranged on Invitation. (ii) Column on chronic medical history to be added to the RGNUL Admission Form. (iii) Project work assigned to students as a group to be reviewed by sub-committee of <ol style="list-style-type: none"> a. Dr. Anand Pawar b. Ms. Shevta Dhaliwal 3. Dr. Manoj Kumar Sharma 4. Dr. Jasleen Kewlani (iv) Suggestions put forward by IQAC for evaluation and paper setting to be compared and discussed with the already existing parameters set by examination branch. 	<p>The matter referred in agenda and discussion need to be included in the specific instruction as a guide to ensure quality.</p>

The meeting concluded with vote of thanks to the members for their valuable suggestions.

(Dr. Tanya Mander)
Co-ordinator IQAC and
Assistant Professor of English

Proceeding Verified

Professor (Dr.) G.I.S. Sandhu
Director IQAC and Registrar RGNUL

Proceedings Confirmed to be put up before Executive Council for information and Approval

Professor (Dr.) Paramjit S. Jaswal
Chairman IQAC