

# **RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB**

**(Established Under Punjab Act No. 12 of 2006)**

**Accredited with 'A' Grade by NAAC**



## **PROCEEDINGS OF THE MEETING OF THE RGNUL INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**held on**

**18<sup>TH</sup> MAY 2018**

**CONFERENCE HALL, ADMINISTRATIVE BLOCK, RGNUL CAMPUS, SIDHUWAL, PATIALA**

## LIST OF IQAC MEMBERS

1.	<b>Professor (Dr.) Paramjit S. Jaswal</b> <i>Vice-Chancellor, RGNUL</i>	Chairman	18.	<b>Dr. Saurav Sarmah</b> <i>Assistant Professor of Law, RGNUL, Punjab</i>	Member
2.	<b>Professor (Dr.) G.I.S. Sandhu</b> <i>Registrar, RGNUL</i>	Director	19.	<b>Ms. Isha Mehta</b> <i>Student Alumni</i>	Member
3.	<b>Professor (Dr.) L.S. Sidhu</b> <i>Former Head &amp; Dean Academic Affairs Punjabi University, Patiala # 4287, Urban Estate, Phase-II, Patiala</i>	Member	20.	<b>Ms. Amanat Chahal</b> <i>Student Alumni</i>	Member
4.	<b>Professor (Dr.) R.K. Singh</b> <i>Former Head and Professor of Law Punjabi University, Patiala #120, Urban Estate, Phase III</i>	Member	21.	<b>Mr. Aditya Vyas</b> <i>First Year Student RGNUL, Punjab</i>	Member
5.	<b>Professor (Dr.) Gurpreet Pannu</b> <i>Punjabi University, Patiala</i>	Member	22.	<b>Ms. Priya Agrawal</b> <i>Second Year Student RGNUL, Punjab</i>	Member
6.	<b>Mr. Rajinder Aggarwal</b> <i>Principal Secretary to Hon'ble Chief Justice, Punjab &amp; Haryana High Court, Chandigarh.</i>	Member	23.	<b>Ms. Vibhum</b> <i>Third Year Student RGNUL, Punjab</i>	Member
7.	<b>Dr. Niraj Pasricha</b> <i>Finance Officer, RGNUL, Punjab (Sr. Administrative Officer)</i>	Member	24.	<b>Ms. Purvi Nanda</b> <i>Fourth Year Student RGNUL, Punjab</i>	Member
8.	<b>Mr. V.K. Goel</b> <i>Advisor (Accounts) RGNUL, Punjab</i>	Member	25.	<b>Ms. Harshita Singh</b> <i>Fifth Year Student RGNUL, Punjab</i>	Member
9.	<b>Dr. Harjinder Kaur</b> <i>Assistant Librarian RGNUL, Punjab</i>	Member	26.	<b>Ms. Vibhuti Jaswal</b> <i>LL.M. Student RGNUL, Punjab</i>	Member
10.	<b>Professor (Dr.) Anand Pawar</b> <i>Professor of Law RGNUL, Punjab</i>	Member	27.	<b>Dr. Tanya Mander</b> <i>Assistant Professor of English and Coordinator IQAC, RGNUL, Punjab</i>	Coordinator, IQAC
11.	<b>Dr. Sharanjit</b> <i>Associate Professor of Law RGNUL, Punjab</i>	Member	28.	<b>Dr. Shilpa Jain</b> <i>Coordinator, Centre for Advanced Studies in Human Rights (CASIHR)</i>	Special Invitee
12.	<b>Dr. Kamaljit Kaur</b> <i>Associate Professor of Law RGNUL, Punjab</i>	Member	29.	<b>Dr. Brindpreet Kaur</b> <i>Coordinator, School of Agricultural Law and Economics (SALE)</i>	Special Invitee
13.	<b>Dr. Rachna Sharma</b> <i>Assistant Professor of History RGNUL, Punjab</i>	Member	30.	<b>Dr. Geetika Walia</b> <i>Coordinator, Centre for Advanced Studies in Labour Welfare (CASLW)</i>	Special Invitee
14.	<b>Dr. Renuka Soni</b> <i>Assistant Professor of Law RGNUL, Punjab</i>	Member	31.	<b>Dr. Shveta Dhaliwal</b> <i>Coordinator, School of Social Sciences and Inter-Disciplinary Studies (SSSIS)</i>	Special Invitee
15.	<b>Dr. Ivneet Walia</b> <i>Assistant Professor of Law RGNUL, Punjab</i>	Member	32.	<b>Dr. Shiva Satish</b> <i>Coordinator, Centre for Advanced Studies in Energy Laws</i>	Special Invitee
16.	<b>Dr. Sangeeta Taak</b> <i>Assistant Professor of Law RGNUL, Punjab</i>	Member	33.	<b>Dr. Abhinandan Bassi</b> <i>Coordinator, RGNUL Legal Aid Clinic (RLAC)</i>	Special Invitee
17.	<b>Dr. Gurneet Singh</b> <i>Assistant Professor of Law RGNUL, Punjab</i>	Member			

# RGNUL IQAC MEETING

## 18<sup>TH</sup> MAY 2018

The Sixth Annual Meeting of the Internal Quality Assurance Cell (IQAC) was held on 18<sup>th</sup> May 2018 at 02:30 p.m. at the Conference Hall, Administrative Block, RGNUL Campus, Sidhuwal Patiala, under the Chairmanship of Professor (Dr.) Paramjit S. Jaswal, Vice-Chancellor, RGNUL. The following members were present:

1.	<b>Professor (Dr.) Paramjit S. Jaswal</b> <i>Vice-Chancellor, RGNUL</i>	Chairman	16.	<b>Ms. Amanat Chahal</b> <i>Student Alumni</i>	Member
2.	<b>Professor (Dr.) G.I.S. Sandhu</b> <i>Registrar, RGNUL</i>	Director	17.	<b>Mr. Aditya Vyas</b> <i>First Year Student</i> <i>RGNUL, Punjab</i>	Member
3.	<b>Professor (Dr.) R.K. Singh</b> <i>Former Head and Professor of Law</i> <i>Punjab University, Patiala</i> <i>#120, Urban Estate, Phase III</i>	Member	18.	<b>Ms. Priya Agrawal</b> <i>Second Year Student</i> <i>RGNUL, Punjab</i>	Member
4.	<b>Professor (Dr.) Gurpreet Pannu</b> <i>Punjab University, Patiala</i>	Member	19.	<b>Ms. Vibhum</b> <i>Third Year Student</i> <i>RGNUL, Punjab</i>	Member
5.	<b>Dr. Niraj Pasricha</b> <i>Finance Officer, RGNUL, Punjab</i> <i>(Sr. Administrative Officer)</i>	Member	20.	<b>Ms. Purvi Nanda</b> <i>Fourth Year Student</i> <i>RGNUL, Punjab</i>	Member
6.	<b>Dr. Harjinder Kaur</b> <i>Assistant Librarian</i> <i>RGNUL, Punjab</i>	Member	21.	<b>Ms. Harshita Singh</b> <i>Fifth Year Student</i> <i>RGNUL, Punjab</i>	Member
7.	<b>Professor (Dr.) Anand Pawar</b> <i>Professor of Law</i> <i>RGNUL, Punjab</i>	Member	22.	<b>Ms. Vibhuti Jaswal</b> <i>LL.M. Student</i> <i>RGNUL, Punjab</i>	Member
8.	<b>Dr. Sharanjit</b> <i>Associate Professor of Law</i> <i>RGNUL, Punjab</i>	Member	23.	<b>Dr. Tanya Mander</b> <i>Assistant Professor of English and</i> <i>Coordinator IQAC, RGNUL, Punjab</i>	Coordinator, IQAC
9.	<b>Dr. Kamaljit Kaur</b> <i>Associate Professor of Law</i> <i>RGNUL, Punjab</i>	Member	24.	<b>Dr. Shilpa Jain</b> <i>Coordinator, Centre for Advanced Studies in Human Rights</i> <i>(CASIHR)</i>	Special Invitee
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12.	<b>Dr. Ivneet Walia</b> <i>Assistant Professor of Law</i> <i>RGNUL, Punjab</i>	Member	27.	<b>Dr. Shveta Dhaliwal</b> <i>Coordinator, School of Social Sciences and Inter-Disciplinary</i> <i>Studies (SSSIS)</i>	Special Invitee
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14.	<b>Dr. Saurav Sarmah</b> <i>Assistant Professor of Law, RGNUL, Punjab</i>	Member	29.	<b>Dr. Abhinandan Bassi</b> <i>Coordinator, RGNUL Legal Aid Clinic (RLAC)</i>	Special Invitee
15.	<b>Ms. Isha Mehta</b> <i>Student Alumni</i>	Member			

**Note:** Professor (Dr.) L.S. Sidhu, *Former Head & Dean Academic Affairs Punjab University, Patiala* and Mr. Rajinder Aggarwal, *Principal Secretary to Hon'ble Chief Justice, Punjab & Haryana High Court, Chandigarh* could not attend this meeting, Mr. V.K. Goel, *Advisor (Accounts), RGNUL* and Dr. Gurneet Singh, *Assistant Professor of Law, RGNUL. (Member)* were on leave.

## PROCEEDINGS OF THE MEETINGS

The meeting started with a welcome note from the Chairman. The items of the agenda were taken up one by one and dully discussed and deliberated and decided as under:

ITEM (1)	<b>APPRAISAL OF THE PROCEEDINGS OF THE PREVIOUS IQAC MEETING HELD ON 12.04.2017 AS APPROVED BY THE EXECUTIVE COUNCIL (ANNEXURE-1).</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
Proceedings of the previous meeting of IQAC as approved by RGNUL Academic Council and RGNUL Executive Council in their respective meetings held on 30.06.2017, annexed for the perusal of the members.	The members appraised the proceeding and Dr. G.I.S. Sandhu told the members that Dr. Vandana Sharma, Psychologist is not available to join as Counselor at RGNUL. The members discussed the need of a Counselor for students on campus	It was unanimously decided to make alternative arrangements for the Counselor at RGNUL	IQAC to approach local psychologists / counselors

ITEM (2)	<b>TO APPRISE THE MEMBERS OF THE AUTONOMOUS STATUS GIVEN TO THE UNIVERSITY BY THE UGC.</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>University Grants Commission has granted autonomy to sixty Higher Educational Institutions which have maintained higher academic standards, as recognized by the Ministry of Human Resource Development of India, on 12 February 2018 under the University Grants Commission (UGC) [Categorisation of Universities (Only) for Grant of Graded Autonomy] Regulations, 2018. These universities will remain within the ambit of UGC but will have the freedom to start new courses, skill development courses, research parks and run open distance learning programmes. UGC has graded RGNUL as category II University as per provision of the aforesaid UGC Regulation. Accordingly RGNUL shall now be eligible for all the benefits as stipulated in the clause 5 [(Dimensions of Autonomy for Category – II University) of the said UGC regulations]. Copy of the UGC Letter No. F. 91-3/2018 (SU-1/11) dated 19 April 2018 and the UGC Regulation are enclosed) <b><u>ANNEXURE-2.</u></b></p> <p>As a follows up IQAC invited proposals from the faculty members of RGNUL for starting new courses online / distance education. The following proposals have been received:</p>	<p>The members put on record their appreciation for RGNUL team for steadfastly doing well. The members discussed that courses on French / Foreign Language should also be made available.</p> <p>The members discussed starting the M.Phil. program in English and suggested to defer it.</p>	<p>It was decided that the proposed courses may not be started immediately. That RGNUL DODE must work out the modalities of viable courses first.</p> <p>The committee of the following was constituted to work on distance learning courses.</p> <ol style="list-style-type: none"> <li>1. Dr. Sharanjit</li> <li>2. Dr. Rachna Sharma</li> </ol>	<p>The Committee to work out the modalities and to work under the guidance of Professor (Dr.) G.I.S. Sandhu. The Committee will short list viable courses in the first instance.</p>

ITEM (3)	<b>TO COORDINATE AND PLAN ALUMNI MEETING AND DISCUSS OTHER MATTERS RELATING TO ALUMNI.</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>The first batch of RGNUL students graduated in May 2011. RGNUL Alumni is doing very well, but the university and the alumni network need to be strengthened. Full information regarding the alumni is not available with the University. Alumni meets need to be organized on regular basis. In the last meeting of IQAC dated 23.11.2016, an agenda item was put forward wherein the sub-committee (formed to compile information and to plan the meet) of Professor (Dr.) Anand Pawar, Dr. Abhinandan Bassi and Dr. Shilpa Jain were asked to submit the date for alumni meet in 2017 and also the committee and library had to work out the modalities to strengthen the alumni network. There is a need to review the work done by the committee so far and to suggest changes for the better working of the alumni network.</p>	<p><b>Members discussed in detail about alumni association and the need to strengthen it. The Vice-Chancellor recommended to constitute a committee of students and teachers to gather information batch wise and to work with the alumni</b></p>	<p>The Committee of the following students and teachers was framed:</p> <ol style="list-style-type: none"> <li>1. Professor (Dr.) Anand Pawar</li> <li>2. Dr. Kamaljit Kaur</li> <li>3. Dr. Renuka Soni</li> <li>4. Dr. Shilpa Jain</li> <li>5. Dr. Rachna Sharma</li> <li>6. Dr. Abhinandan Bassi</li> <li>7. Dr. Sangeeta Taak</li> <li>8. Dr. Ivneet Walia</li> <li>9. Ms. Isha Mehta</li> </ol> <p>The Committee to gather information batchwise. To plan and organize Alumni meet.</p>	<p>The committee to meet regularly to devise ways and methods to share information and strengthen association.</p>

ITEM (4)	<b>TO REVIEW THE CONSTITUTION OF GRIEVANCE REDRESSAL CELL / COMMITTEE AT RGNUL.</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>At present the Grievance Redressal Cell is chaired by Professor (Dr.) Anand Pawar, Dean Student Welfare. It is suggested that the constitution of Grievance Redressal Cell may be reviewed. The cell may also be earmarked an office space.</p>	<p><b>The matter was discussed in detail</b></p>	<p><b>It was decided to let present RGNUL Grievance Redressal Committee to continue from the office of Dean Students Welfare.</b></p>	<p><b>Students should be made aware to approach the Grievance Redressal Cell and other RGNUL authorities for redressal of these grievances if any.</b></p>

ITEM (5)	<b>SUGGESTION FOR CURRICULUM REVIEW FOR THE NEXT ACADEMIC SESSION (2018-2019).</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>In its last / previous meetings IQAC had initiated the process of revision of curriculum from the outside experts. In the first phase, curriculum of all social science major papers (6 in total) and all minor papers (3 in total) and English (3 in total) had been revised in accordance with the guidance, suggestions and changes marked by the experts. In the second phase the curriculum of law subjects of B.A.LL.B. course (60 approx.) have been sent to outside experts and is expected back by 20 June, 2018; before the commencement of the new session.</p> <p>So far, RGNUL syllabus Review Committee met before every semester to review and revise the syllabus. However, after such an exhaustive exercise which involved 32 experts from outside, there is a need to frame certain rules for revision, of syllabus</p>	<p><b>The members appreciated the work done by IQAC. It was discussed that syllabi drafted approved by the experts should be incorporated in the syllabus by the concerned teacher.</b></p>	<p>It was decided that further revision of syllabus if required should be undertaken if the teacher gives it in writing to the Registrar, stating the reasons why it needs to be changed / revised.</p>	<p><b>IQAC to put up revised syllabi to the Registrar for incorporation in the syllabus booklet and to be made available on intranet/ERP for ready references by the students.</b></p>

ITEM (6)	<b>TO REVIEW / PLAN ACADEMIC SCHEDULE AND ACTIVITIES FOR THE ACADEMIC SESSION 2018-2019.</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>The RGNUL academic schedule in divided into two semesters (with end-term exams in December and May). Each semester witnesses organization of various academic and extra-curricular activities. However, it sometimes so happen that one semester gets to see more activities than the other; which affects the class schedule and curriculum covered in the classes. There is a need to streamline activities to be fairly and reasonably divided into two semesters; so that one semesters does not become too heavy or too light.</p> <p>Furthermore, in the last academic session the university commenced with continuous evaluation of project with project presentations scheduled in the afternoon – i.e. 3:00 to 4:00 p.m.. There is a need to review the practice of afternoon presentations.</p>	<p><b>Members discussed in detail the need to plan academic activities so that the classroom teaching is not affected.</b></p> <p><b>The continuous evaluation of projects and presentations was discussed at faculty meeting where the view was to continue with it.</b></p>	<p>It was decided that teachers must submit their plans of coordinating any event to IQAC in the month of May / June</p> <p>As discussed at the faculty meeting it was decided to continue with the continuous evaluation of projects with no change.</p>	<p><b>IQAC to ask for details of the events from the teachers at the beginning of the semester</b></p>

ITEM (7)	<b>TO PLAN AND COORDINATE DEVELOPMENT PROGRAM FOR THE TEACHING AND NON-TEACHING STAFF OF THE RGNUL.</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
There is a need to plan development programs for the teaching and non-teaching staff of the RGNUL, in significant areas. There is a need to identify such areas and then plan accordingly. IQAC invites suggestions from the members to earmark areas that can be further improved and also suggest resource persons for the same. Faculty may take initiative with respect to different areas / subjects.	The members discussed various areas to plan development programs for teaching and non-teaching staff.	It was decided that key areas such as:  1. Gender Sensitization 2. Research Methodology 3. Language  may be considered	IQAC to schedule events (faculty development) in the present semester i.e. July-December 2018.

ITEM (8)	<b>TO REVIEW THE STUDENT SUPPORT MECHANISM AT RGNUL.</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
The RGNUL since in inception in 2006 has steadfastly worked towards providing support mechanism to the students. The ICT infrastructure at RGNUL is unmatched, each year (I-V) is provided with class incharge; UHC; Library, each unit works to support the students in every possible way. However, despite all these in place recently a student of RGNUL forwarded a complaint to UGC, about the strict marking of a paper. There is a need to review and also improve student support mechanism which instills faith in the students; to ensure that they can confidently bring any anomaly to the notice of the University authorities.	The members discussed the need to strengthen trust and support amongst the students.  Although, members also felt that all the requisite parameters are already in place and functional in the University. There should be close interaction with the students by the faculty and University authorities so that their apprehensions if any can be removed and grievance if any can be resolved at the appropriate levels.	It was decided that RGNUL Grievance Redressal Committee will take steps to improve Communication  The complaint form to be made available to the students online with fixed deadline for response.	The Grievance Redressal Committee to ensure that necessary steps are taken and communicated to the students.

ITEM (9)	<b>TO APPRISE THE MEMBERS OF THE ACTIVITIES UNDERTAKEN BY THE RGNUL RESEARCH CENTRES IN 2017-2018 AND ALSO THE PLANS OF THE CANTRES FOR THE YEAR 2018-2019.</b>																																			
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED																																	
<p>The RGNUL has 10 Research Centres for Advanced Study. Each Research Centre takes up various activities through the academic session. Following is the list of research centres with the coordinators.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;">Sr. No.</th> <th style="width: 20%;">Coordinator</th> <th style="width: 75%;">Research Centres</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Professor (Dr.) Anand Pawar</td> <td>Centre for Consumer Protection Law and Advocacy (CCPLA)</td> </tr> <tr> <td>2.</td> <td>Dr. Sharanjit Dr. Ivneet Walia</td> <td>Centre for Advanced Studies in Criminal Law (CASCL)</td> </tr> <tr> <td>3.</td> <td>Dr. Sangeeta Taak</td> <td>Centre for Advanced Studies in International Humanitarian Law (CASH)</td> </tr> <tr> <td>4.</td> <td>Dr. Shilpa Jain</td> <td>Centre for Advanced Studies in Human Rights (CASIHR)</td> </tr> <tr> <td>5.</td> <td>Dr. Brindpreet Kaur</td> <td>School of Agricultural Law and Economics (SALE)</td> </tr> <tr> <td>6.</td> <td>Dr. Geetika Walia</td> <td>Centre for Advanced Studies in Labour Welfare (CASLW)</td> </tr> <tr> <td>7.</td> <td>Dr. Shveta Dhaliwal</td> <td>School of Social Sciences and Inter-Disciplinary Studies (SSIS)</td> </tr> <tr> <td>8.</td> <td>Dr. Renuka Soni</td> <td>Centre for Environment Law</td> </tr> <tr> <td>9.</td> <td>Dr. Shiva Satish</td> <td>Centre for Advanced Studies in Energy Laws</td> </tr> <tr> <td>10.</td> <td>Dr. Abhinandan Bassi Dr. Gurneet Singh Dr. Ivneet Walia</td> <td>RGNUL Legal Aid Clinic (RLAC)</td> </tr> </tbody> </table>	Sr. No.	Coordinator	Research Centres	1.	Professor (Dr.) Anand Pawar	Centre for Consumer Protection Law and Advocacy (CCPLA)	2.	Dr. Sharanjit Dr. Ivneet Walia	Centre for Advanced Studies in Criminal Law (CASCL)	3.	Dr. Sangeeta Taak	Centre for Advanced Studies in International Humanitarian Law (CASH)	4.	Dr. Shilpa Jain	Centre for Advanced Studies in Human Rights (CASIHR)	5.	Dr. Brindpreet Kaur	School of Agricultural Law and Economics (SALE)	6.	Dr. Geetika Walia	Centre for Advanced Studies in Labour Welfare (CASLW)	7.	Dr. Shveta Dhaliwal	School of Social Sciences and Inter-Disciplinary Studies (SSIS)	8.	Dr. Renuka Soni	Centre for Environment Law	9.	Dr. Shiva Satish	Centre for Advanced Studies in Energy Laws	10.	Dr. Abhinandan Bassi Dr. Gurneet Singh Dr. Ivneet Walia	RGNUL Legal Aid Clinic (RLAC)	<p>The activities and research work undertaken by various Centres was individually put forward by the Co-ordinators of the respective Centre at the meeting. It was further discussed and appreciated.</p>	<p>The Vice-Chancellor lauded the work of the Coordinators and asked them to continue the good work.</p> <p>The Vice-Chancellor also asked the faculty coordinators to work on getting research projects from different organizations</p>	<p>Centre Coordinator to take further initiations to augment the Research activities.</p>
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ITEM (10)	<b>TO REVIEW THE SCHEDULE/DATES FOR CONDUCT OF RGNUL REPEAT EXAMINATION</b>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION (S) REQUIRED
<p>RGNUL conducts repeat examination for students in the month of July (as per regulation), every year. However, there is need to review the dates as the evaluation or re-evaluation of the repeat examination takes time. Sometimes the students have to miss classes (that commence in August) as the result of repeat examination is not declared till first week of August. It is suggested that repeat exam dates may be moved to June, so that all the subsequent work associated with the exam is wound up in time for the students to start next semester classes with other batches.</p>	<p><b>The members discussed the conduct of Repeat Examination in the month of July and some of the problems faced by the students and the administration. View emerged that result of end term Exam should be declared by the first week of June and repeat examination should start in the month of June itself so that result of repeat examination is declared before the starting of classes on 1<sup>st</sup> August.</b></p>	<p><b>It was decided to move the dates of repeat Exams to the month of June and to ensure that the results are out before the commencement of classes in August.</b></p> <p><b>It was also decided that students who do not qualify for promotion after May Exams should appear in Repeat Examination without waiting for the re-evaluation result, if they have applied for it. In case such a student gets more marks in re-evaluation than the repeat exams he should be given benefit of that over the result of repeat exam.</b></p>	<p><b>Repeat examination to be conducted in June 2018 change in Regulations to be ensured pursued.</b></p>

<b>ITEM (11)</b>	<b>ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.</b>		
<b>AGENDA NOTE</b>	<b>DISCUSSION</b>	<b>DECISION</b>	<b>ACTION (S) REQUIRED</b>
To review the mechanism of Student Feedback form collected by the IQAC	Members discussed the need to review the mechanism of collecting student feedback forms. The members also discussed that a teacher should be able to view the feedback forms through IQAC	<p>A committee of the following was constituted to review:</p> <ol style="list-style-type: none"> <li>1. Professor (Dr.) Anand Pawar</li> <li>2. Dr. Tanya Mander</li> <li>3. Dr. Manoj Sharma</li> <li>4. Dr. Abhinandan Bassi</li> </ol>	The committee to formulate and table the proposed changes to the Registrar office.

The meeting concluded with vote of thanks to the members of their valuable suggestions.

**(Dr. Tanya Mander)**  
Co-ordinator IQAC and  
Assistant Professor of English

**Proceeding Verified**

**Professor (Dr.) G.I.S. Sandhu**  
Director IQAC and  
Registrar RGNUL

**Proceedings Confirmed to be put up before Executive Council for information and Approval**

**Professor (Dr.) Paramjit S. Jaswal**  
Chairman IQAC and  
Vice-Chancellor RGNUL