

**13. DISPOSAL OF COMPLAINTS**

- 13.1 In case of variation in percentage and in case of any complaint received in regard to the question paper, the Vice-Chancellor shall appoint a Moderation Committee. The term of the Moderation Committee will be for specific duration as decided by the Vice-Chancellor. The Moderation Committee shall comprise of the following:
- (a) Registrar (Chairman)
  - (b) Concerned Subject Teacher(s)
  - (c) Any Other Faculty Member(s) Nominated by the Vice-Chancellor
- 13.2 Complaints, if any, regarding any question paper shall not be entertained after twenty four (24) hours of the conduct of the respective paper. The complaint, if any, is to be submitted in writing to the Co-ordinator of Examination.
- 13.3 The Co-ordinator of Examinations shall then forward the complaint to the Registrar alongwith the comments of the concerned subject teacher within three (3) days of the receipt of the complaint. The Registrar shall then seek the comments of the paper setter, so appointed under Regulation 11, and shall place the report before the Moderation Committee for its recommendation.
- 13.4 In case of an extraordinary variation in percentage of the result in any subject(s), result may be put before the 'Moderation Committee'.
- 13.5 The Moderation Committee shall, upon examination of the report submitted under the provision of Regulation 13.3 and result variation under the provision of Regulation 13.4, shall make a recommendation to the Vice-Chancellor whose decision shall be final in this regard.