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RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB

(Established Under Punjab Act No. 12 of 2006)

Accredited with 'A' Grade by NAAC



**PROCEEDINGS OF THE
HELD ON 15.09.2025
IN CONFERENCE HALL ADMINISTRTAIVE BLOCK, RGNUL
AT
02.30 P.M.
MEETING OF THE RGNUL INTERNAL QUALITY ASSURANCE CELL
(IQAC) AND ACTION TAKEN REPORT (ATR)**

LIST OF IQAC MEMBERS

1.	Professor (Dr.) Jai Shankar Singh, <i>Vice-Chancellor, RGNUL, Punjab</i>	Chairman	12.	Dr. Geetika Walia, Associate Professor and Librarian, RGNUL	Member Senior Administrative Officer
2.	Dr. Ivneet Kaur Walia, <i>Registrar (Officiating), RGNUL, Punjab</i>	Member	13.	Dr. Shruti Goyal, Associate Professor and COE, RGNUL	Member Senior Administrative Officer
3.	Professor (Dr.) Gurpreet Kaur Pannu, Professor of Law, Punjabi University, Patiala	External Member	14.	Advocate Harkirat Singh Sakrali, Alumni First Batch	Alumni
4.	Mr. Mohit Chug, Principal, DAV Public School (Parent of Student)	External Member	15.	Ms. Jasmeen Kaur, Roll No. 23056	Member Students
5.	Prof. (Dr.) Vandana Sharma, Retd. Department of Psychology, Punjabi University, Patiala	External Member	16.	Ms. Kavya Shukla, Roll No. 22226	Member Students
6.	Mr. Lakhwinder Sareen, Social Worker Activist	External Member	17.	Ms. Pramati Chatta, Roll No. 21241	Member Students
7.	Advocate Harvinder Shukla, Shukla Associates, Patiala	External Member	18.	Mr. Vikas Bishnoi, Member RGNUL Student Bar Council	Member Student Bar Council
8.	Professor (Dr.) Naresh Kumar Vats, Professor of Law and Dean Academics	Member	19.	Mr. Aditya Dwivedi, Ph.D. Student Representative, RGNUL	Ph.D. Student Representative, RGNUL
9.	Professor (Dr.) Sharanjit, Professor of Law, RGNUL, Punjab	Member	20.	Prof. (Dr.) Kamaljit Kaur Prof. of Law & Dean Research, RGNUL, Punjab	Special Nominee Member
10.	Dr. Renuka Soni, Assistant Professor of Law, RGNUL	Member	21.	Dr. Manpreet Kaur Assistant Professor of Law, RGNUL, Punjab	Special Nominee Member
11.	Dr. Rachna Sharma, Assistant Professor of History, RGNUL	Member	22.	Prof. (Dr.) Satish Chandra Deputy Registrar, RGNUL, Punjab	Special Nominee Member
12.	Mr. Siddhartha Fuller, Assistant Professor of Law, RGNUL	Member	23.	Dr. Tanya Mander, Assistant Professor of English, RGNUL, Punjab	Coordinator, IQAC

RGNUL IQAC MEETING

15TH SEPTEMBER 2025

The Meeting of the Internal Quality Assurance Cell (IQAC) was held on 15th September 2025 in Conference Hall, Administrative Block, RGNUL, Punjab at 2.30 p.m. onwards under the Chairmanship of Professor (Dr.) Jai Shankar Singh, Vice-Chancellor, RGNUL. The following members were present:

1.	Professor (Dr.) Jai Shankar Singh, <i>Vice-Chancellor, RGNUL, Punjab</i>	Chairman	9.	Dr. Geetika Walia, Associate Professor and Librarian, RGNUL	Member Senior Administration
2.	Dr. Ivneet Kaur Walia, <i>Registrar (Officiating), RGNUL, Punjab</i>	Member	10.	Dr. Shruti Goyal, Associate Professor and COE, RGNUL	Member Senior Administration
3.	Mr. Mohit Chug, Principal, DAV Public School, Sunder Nagar, Mandi (Parent of Student)	External Member	11.	Ms. Kavya Shukla, Roll No. 22226	Member Students
4.	Mr. Lakhwinder Sareen Social Worker Activist	External Member	12.	Dr. Wazida Rehman Assistant Professor of Law & Faculty Coordinator Dean Research Office RGNUL, Punjab	Special Nominee Member
5.	Professor (Dr.) Naresh Kumar Vats Professor of Law and Dean Academics, RGNUL, Punjab	Member	13.	Dr. Manpreet Kaur Assistant Professor of Law, RGNUL, Punjab	Special Nominee Member
6.	Professor (Dr.) Sharanjit Professor of Law, RGNUL, Punjab	Member	14.	Prof. (Dr.) Satish Chandra Deputy Registrar, RGNUL, Punjab	Special Nominee Member
7.	Dr. Renuka Soni Assistant Professor of Law RGNUL, Punjab	Member	15.	Dr. Tanya Mander Assistant Professor of English RGNUL, Punjab	Coordinator, IQAC
8.	Dr. Rachna Sharma Assistant Professor of History RGNUL, Punjab	Member			

PROCEEDINGS OF THE MEETING OF THE RGNUL INTERNAL QUALITY ASSURANCE CELL (IQAC) AND ACTION TAKEN REPORT (ATR) 15.09.2025

ITEM (1)	TO CONFIRM THE PROCEEDINGS OF THE PREVIOUS IQAC MEETING HELD IN OFFLINE MODE ON 19.05.2025 AT 2:15 P.M. ONWARDS. THE ACTION TAKEN REPORT (ATR) OF THE LAST MEETING IS ANNEXED HERewith <u>(ANNEXURE-1)</u> .		
AGENDA NOTE	DISCUSSION	DECISION	ACTION TAKEN
The Previous meeting of IQAC was conducted on 19.05.2025 through Offline Mode. The proceedings of the meeting have been prepared in accordance with the decisions taken in the meeting. Proceedings and Action Taken Report of the previous meeting have been annexed for the perusal of the members as <u>(ANNEXURE-1)</u> .	The members perused the proceedings and were satisfied with the progress being made by the RGNUL IQAC in all the areas.	All the members expressed satisfaction that proceedings have been made in accordance with the decisions of the IQAC and accordingly unanimously resolved to approve the proceedings and recommended to be placed before the Academic/Executive Council for its approval.	The relevant part of the para is to be circulated for the implementation of the decision taken in the IQAC meeting.
ITEM (2)	TO CONSIDER AND APPROVE THE FOLLOWING POLICIES DRAFTED: (I) SOCIAL MEDIA POLICY FOR STUDENTS <u>(ANNEXURE-2)</u> (II) SOCIAL MEDIA POLICY FOR STAFF <u>(ANNEXURE-3)</u> (III) CCTV CAMERA STANDARD OPERATING PROCEDURES <u>(ANNEXURE-4)</u> (IV) POLICY FOR RGNUL RESEARCH CENTRES <u>(ANNEXURE-5)</u> (V) POLICY FOR RGNUL RESEARCH JOURNALS <u>(ANNEXURE-6)</u> (VI) UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018 <u>(ANNEXURE-7)</u> (VII) RGNUL CODE OF CONDUCT FOR STUDENTS <u>(ANNEXURE-8)</u> (VIII) INFORMATION TECHNOLOGY (IT) POLICY <u>(ANNEXURE-9)</u>		
AGENDA NOTE	DISCUSSION	DECISION	ACTION TAKEN
(I) SOCIAL MEDIA POLICY FOR STUDENTS Objective: To ensure that students behave responsibly and adhere to the university's code of conduct when using social media platforms. Aims: ❖ Maintain standards of behavior consistent with university expectations. ❖ Protect the rights and privacy of other students, staff, and third parties. ❖ Guide students on proper channels for making complaints rather than using social media. ❖ Guard the university's and students' reputations from inappropriate comments or material posted online.	Detailed discussion on the policy was undertaken by the members. Members also appreciated that the policy is focusing on regulating Social Media to be used in an effective and positive manner and ensuring freedom of speech at the same time.	A few amendments were suggested before the policy is put before the Executive Council for final approval. 1. University Administration, Faculty Coordinators for Research Centres, Research Journals, Students Committee, and PR Office are responsible for monitoring and implementing this policy. 2. Point 12 to be added: In case of any breach a complaint may be made to the office of the Registrar to initiate appropriate action under RGNUL Student Code of Conduct.	IQAC to make amendments and get them duly signed by the members of IQAC

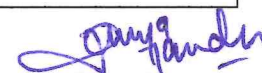
(II) SOCIAL MEDIA POLICY FOR STAFF Objective: To establish clear guidelines for professional online conduct and prevent misuse of social media by university staff. Aims: ❖ Prevent conflicts of interest where personal views could undermine professional duties. ❖ Maintain confidentiality and prevent the disclosure of sensitive or classified information. ❖ Protect the public image and trust associated with the university by preventing the spread of misinformation. ❖ Clarify that personal social media activity can still impact a staff member's professional life and the university's reputation.	Detailed discussion on all the parameters of the policy was undertaken and members were apprised about the policy. The policy's main focus is reputation of the University and the Staff employed at RGNUL.	Following amendments were suggested: 5.1 Staff should use only a University email account, University telephone, University software and applications for communications with students and prospective students. Staff should avoid any personal messaging (such as WhatsApp or text messages from personal devices) or the use of any personal social media accounts when communicating with students and prospective students. Staff should not connect with students or prospective students on personal social media accounts, and should not "like" or "follow" or comment on their personal posts. Staff may like and share posts that acknowledge the achievements, awards and recognition of students endeavours. 9. In case of any breach of policy a compliant may be made to the office the Vice-Chancellor for further action.	IQAC to make amendments and get them duly signed by the members of IQAC
(III) CCTV CAMERA STANDARD OPERATING PROCEDURES Objective: To regulate the use of closed-circuit television (CCTV) systems for monitoring campus activities and ensuring the safety and security of the university community. Aims: ❖ Deter, prevent, and detect violations of rules and criminal activity on campus. ❖ Ensure CCTV monitoring is conducted ethically, legally, and without violating individuals' reasonable expectation of privacy. ❖ Establish procedures for the operation, maintenance, and oversight of the CCTV system. ❖ Detail the process for handling and accessing recorded footage, ensuring confidentiality and proper record-keeping.	Members were apprised of the detailed of the policy. Detailed discussion regarding the purpose of the policy and monitoring of the recordings took place.	Policy accepted as such.	IQAC to make amendments and get them duly signed by the members of IQAC

(IV) POLICY FOR RGNUL RESEARCH CENTRES Objective: To govern the establishment, operation, and academic standards of the university's research centers. Aims: ❖ Promote advanced research and scholarship in key areas. ❖ Define the structure and processes for post-doctoral and doctoral research programs. ❖ Ensure quality and ethical standards are maintained in all research activities. ❖ Provide a framework for the selection of supervisors, enrollment, and the approval of research topics.	Members were apprised of the about the policy. Representative of Dean Research Dr. Wazida Rehman had been invited as Special Invitee to the meeting. She explained in detail the various points such collaboration outreach, access to resources	The amendments suggested: 1. The policy to mention clear procedure for students appointments. The procedure must list clear division of parameters that are to be followed. • Dr. Wazida Rehman to ensure amendments incorporated and resubmitted to IQAC by 25 Sept. 2025.	Dr. Wazida Rehman to ensure amendments incorporated and resubmitted to IQAC by 25 Sept. 2025.
(V) POLICY FOR RGNUL RESEARCH JOURNALS Objective: To establish editorial and publication standards for the university's academic journals, such as the <i>RGNUL Law Review</i>. Aims: ❖ Provide a forum for sharing and disseminating high-quality, contemporary legal research. ❖ Detail the scope of publication and the conditions required for paper acceptance, including originality and conformity to citation styles. ❖ Outline the rigorous peer-review and editorial process for submissions. ❖ Prevent plagiarism and ensure copyright and academic integrity are protected	Members were apprised of the about the policy. Representative of Dean Research Dr. Wazida Rehman had been invited as Special Invitee to the meeting. She explained in detail the various points such as Scope, Peer Review, Plagiarism Policy and Submission Guidelines	The amendments suggested: 1. Editorial Board to have five members. 2. The Policy to include RGNUL Student Journals. 3. All submissions must be accompanied by abstract not exceeding 300 words and 4-6 Keywords. 4. Citation must conform to the Hardword Bluebook: A Uniform System of Citation (20th Edition / MLA Handbook for Social Sciences. • Dr. Wazida Rehman to ensure amendments incorporated and resubmitted to IQAC by 25 Sept. 2025.	Dr. Wazida Rehman to ensure amendments incorporated and resubmitted to IQAC by 25 Sept. 2025.
(VI) UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018 Objective: This national-level regulation, followed by RGNUL, aims to cultivate a culture of academic integrity and combat plagiarism in all higher education institutions. Aims:	Members were apprised of the University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018	Policy accepted as such	IQAC to make amendments and get them duly signed by the members of IQAC

❖ Raise awareness among students, faculty, and researchers about responsible research conduct and proper attribution. ❖ Mandate the use of technology-based systems to check for plagiarism in all submissions. ❖ Outline a tiered penalty system for plagiarism, ranging from revising work to canceling a student's registration. ❖ Establish institutional mechanisms, such as Academic Integrity Panels, to investigate and address plagiarism allegations.			
(VII) RGNUL CODE OF CONDUCT FOR STUDENTS Objective: To establish a framework for student behavior, ensuring a safe, disciplined, and respectful environment within and outside the university. Aims: ❖ Maintain high standards of discipline, conduct, and decency among students. ❖ Mandate regular class attendance and adherence to the university schedule and uniform policy on specified days. ❖ Prohibit prohibited items like mobile phones in classrooms and other specified acts of misconduct. ❖ Outline a clear procedure for dealing with acts of indiscipline, from minor violations to grave infractions, and detail the potential punishments.	Members were apprised of the Regulations of Students Discipline. A detailed discussion took place on General Code of Conduct for Students, Different Categories of Indiscipline. Parent, members of IQAC appreciated the New Regulation on Student Discipline and thanked the University for taking such initiatives.	Regulation accepted as such	IQAC to make amendments and get them duly signed by the members of IQAC
(VIII) INFORMATION TECHNOLOGY (IT) POLICY The objectives and Aims of this IT Policy are to: ❖ Ensure secure and responsible use of IT resources. ❖ Safeguard the confidentiality, integrity, and availability of information. ❖ Standardize procurement and usage of hardware, software, and networking resources. ❖ Support effective teaching, research, learning, and administration through technology. ❖ Prevent misuse, data breaches, and cyber threats. ❖ Work towards aligning University practices with the Information Technology Act, 2000, and other applicable laws.	Members were apprised for the Information Technology Policy of University. Detailed discussion took place regarding the IT Infrastructure on campus and other resources.	After due discussion the following were suggested: 1. RGNUL Alumni to the offered an email with RGNUL domain name. 2. No Research Centre / Research Journal to have separate website. All Research Centre / Research Journals to have clear webpage on the University Website.	IT department to ensure compliance, Website Committee, Faculty Coordinators of Research Centres and Research Journals to ensure compliance.

ITEM (3)	TO APPRISE THE MEMBERS OF THE BUDGET ALLOCATION FOR THE FUND RECEIVED UNDER THE CLAT FUND (ANNEXURE-10).																																								
AGENDA NOTE	DISCUSSION	DECISION	ACTION TAKEN																																						
The worthy Vice-Chancellor had constituted three member committee with Registrar as Chairperson to review and draft policy for allocation of CLAT funds received every year. The primary objective of the budget allocation for funds received under the CLAT Fund is to ensure the proper application of those funds for their intended charitable purposes, which typically involves the holistic development and support of institutions and beneficiaries covered by the fund. Budget allocation provides a roadmap for efficiently using public resources; ensuring funds are distributed to various programs, research, and initiatives that align with the fund's overarching goals. The RGNUL Committee has allotted the funds as follows: <table><tr><td>1. Student Scholarship</td><td>- 10%</td></tr><tr><td>2. Student Support Facilities</td><td>- 15%</td></tr><tr><td>3. Library Development</td><td>-</td></tr><tr><td>4. Development and ICT Facilities</td><td>- 15%</td></tr><tr><td>5. Improvement in Infrastructural Support</td><td>- 20%</td></tr><tr><td>6. Conference and Seminars</td><td>- 10%</td></tr><tr><td>7. Faculty Development</td><td>- 20%</td></tr><tr><td>8. CLAT Consulting Process</td><td>- 5%</td></tr></table>	1. Student Scholarship	- 10%	2. Student Support Facilities	- 15%	3. Library Development	-	4. Development and ICT Facilities	- 15%	5. Improvement in Infrastructural Support	- 20%	6. Conference and Seminars	- 10%	7. Faculty Development	- 20%	8. CLAT Consulting Process	- 5%	Members were apprised in detail about the fund i.e. dispersed by CLAT Consortium every year to the participating National Law School. The Vice-Chancellor had constituted three members committee with Registrar as the Chairperson to clearly allocate CLAT fund received every year. The RGNUL Committee has allotted the funds as follows: <table><tr><td>1. Student Scholarship</td><td>- 10%</td></tr><tr><td>2. Student Support Facilities</td><td>- 15%</td></tr><tr><td>3. Library Development</td><td>- —</td></tr><tr><td>4. Development and ICT Facilities</td><td>- 15%</td></tr><tr><td>5. Improvement in Infrastructural Support</td><td>- 20%</td></tr><tr><td>6. Conference and Seminars</td><td>- 10%</td></tr><tr><td>7. Faculty Development</td><td>- 20%</td></tr><tr><td>8. CLAT Consulting Process</td><td>- 5%</td></tr></table>	1. Student Scholarship	- 10%	2. Student Support Facilities	- 15%	3. Library Development	- —	4. Development and ICT Facilities	- 15%	5. Improvement in Infrastructural Support	- 20%	6. Conference and Seminars	- 10%	7. Faculty Development	- 20%	8. CLAT Consulting Process	- 5%	In light of the document submitted. It was accepted as such. However the committee of the following members: <table><tr><td>1.</td><td>Dr. Geetika Walia</td></tr><tr><td>2.</td><td>Dr. Shruti Goyal</td></tr><tr><td>3.</td><td>Dr. Renuka Soni</td></tr></table> has been constituted to work on draft document for support to faculty for research and development.	1.	Dr. Geetika Walia	2.	Dr. Shruti Goyal	3.	Dr. Renuka Soni	Committee to submit draft document by 30th September, 2025.
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The meeting concluded with vote of thanks to the members of their valuable suggestions.



Dr. Tanya Mander

Coordinator IQAC and
Assistant Professor of English, RGNUL

To confirm the proceedings and to be put up before Academic / Executive Council for Approval and further necessary action



Professor (Dr.) Ivneet Kaur Walia
Registrar (Officiating)
RGNUL, Punjab



Professor (Dr.) Jai Shankar Singh
Chairman IQAC and
Vice-Chancellor RGNUL, Punjab