

RAJIV GANDHI NATIONAL UNIVERSITY OF LAW, PUNJAB



[Established under the Punjab Act No. 12 of 2006]

Ad. No. RGNUL/66/2025 dated 24.12.2025

APPOINTMENTS

The applications are invited to fill up the post of Finance Officer on term basis. Details of qualifications, pay scale, application form and other instructions are available on the University Website.

The last date to receive complete application form is on or before 27.01.2026.

Registrar

SIDHUWAL CAMPUS, BHADSON ROAD, PATIALA-147 006 Tel.: 0175-2391200
0175-2391600 Website: www.rgnul.ac.in, email: info@rgnul.ac.in



**THE BELOW MENTIONED POST IS ADVERTISED,
THE PAY SCALE, ESSENTIAL QUALIFICATIONS & GENERAL INSTRUCTIONS ARE AS UNDER**

Post & Grade	No. of Post(s)	Prescribed Qualifications
Finance Officer Rs. 1,44,200 -2,18,00 as per 7 th CPC Pay Matrix at Level 14 (On Term Basis)	01	Minimum Qualifications: A Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale in any discipline from a recognized University/Institute. or A Minimum of 05 years of service as a Finance Officer in the State Finance Service or in a Central Government Department shall be required. Desirable:- 1. Well-versed in the financial/accounting systems. 2. Experience in computer system finance/accounts-related software handling for information processing and retrieval. Officers working in Organized Accounts Services of GOVERNMENT OF INDIA (Preferably from Indian Audit & Accounts Service) with similar status will be given preference. 3. M.Com/CA/CW/MBA (Finance)/LL M Degree with at least 10 years' experience in administrative or supervisory capacity, not below the superintendent Grade-I or equivalent post in University/Institution of higher education/Government Office. Preference will be given to the candidates: (a) Having qualification in Commerce & Finance at Graduation/Post Graduation level. (b) Experience in Accounts/Establishment.

- Name of the post applied for must be superscripted at the top of the envelope as "Application for the post of _____".
- Candidates applying for a post must ensure that they fulfill all the eligibility conditions on the last date fixed for receipt of applications. If on verification at any stage, before or after the selection, it is found that the candidate did not fulfill any of the eligibility condition(s) as on the last date or the information furnished is false or incorrect, his candidature will be canceled/his services will be terminated.
- The possession of a prescribed essential qualification does not confer the right to the candidate be called for the interview. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, or the criteria for selection, etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
- The eligibility of every candidate will be determined on the basis of qualifications acquired and communicated to the office by him/her up to the last date fixed for receipt of applications. No certificate/document will be considered after the last date.
- Application not supported with the required application fee, self-attested copies of certificates/testimonials will be rejected.
- Incomplete applications or the applications received without the prescribed fee or received after the last date of receipt of applications will be rejected and no correspondence will be entertained in this regard.
- In case, the last date falls on a holiday, the next working day shall be treated as the last date.
- Those who are already in employment should submit their Application Form through the proper channel.
- Concealment of facts or supply of wrong information will result in cancellation of candidature in addition to legal action.
- The incumbent shall possess advanced skills, experience and abilities demonstrated by the type of institutions served, goals achieved, research carried out and impact made would be a deciding factors in keeping the higher standards of national-level higher education institution conducting the professional courses in a competitive eco system.
- Candidates shall be called for interview after due scrutiny and short listing of the applications. Being eligible shall not confer any right to be called for interview.
- The University reserves the right to withhold the post at any stage before appointment.
- The appointment shall be subject to the verification of antecedents.
- Salary will be fixed as per RGNUL Rules.
- No. TA/DA shall be paid for attending the interview.
- The higher pay within the aforesaid pay scale may be given to the selected person with experience if so recommended by the Selection Committee or so determined by the University Authorities.
- The updates, if any, shall be published on the University Website only (www.rgnul.ac.in).

The payment can be made through SBI collect. Fee for application of Rs. 1770/- (inclusive GST) for General & (Rs. 1180/-) for SC/ST/SAP category (inclusive GST).

To apply for the position:-
Link for payment

- Click here to download the form link
- Click here link

The duly filled application form i.e. scanned copy in PDF Format (Online Submission) along with supporting documents and e-receipt of State Bank Collect Payment may be sent to the University Email (recruitment@rgnul.ac.in) on or before 27/01/2026


Registrar (Officiating)