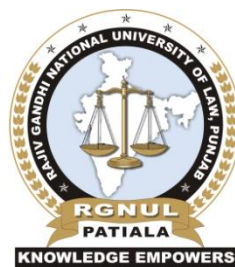


**RGNUL INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

**ANNUAL QUALITY ASSURANCE REPORT
(2013-2014)**



**RAJIV GANDHI NATIONAL UNIVERSITY OF LAW,
PATIALA**

Rajiv Gandhi National University of Law, Punjab

Brief about the Meetings of RGNUL IQAC 2013-2014. The following were the members of IQAC:

- | | | |
|------|--------------------------------------------------------------------------------------------------|------------------|
| (1) | Professor (Dr.) Paramjit S. Jaswal
Vice-Chancellor | Chairman |
| (2) | Professor (Dr.) Anirudh Parsad
Professor of Law | Member |
| (3) | Sh. M.R. Garg
Associate Professor of Law | Member |
| (4) | Dr. Anand Pawar
Associate Professor of Law | Member |
| (5) | Dr. Tanya Mander
Assistant Professor of English and
Coordinator IQAC | Member |
| (6) | Ms. Gagan Preet
Assistant Professor of Law | Member |
| (7) | Ms. Brindpreet Kaur
Assistant Professor of Economics | Member |
| (8) | Ms. Shveta Dhaliwal
Assistant Professor of Political Science | Member |
| (9) | Ms. Rachna Sharma
Assistant Professor of History | Member |
| (10) | Professor B.S. Malhi
Controller of Examination
(Sr. Administrative Officer) | Member |
| (11) | Professor (Dr.) L.S. Sidhu
Former Head & Dean Academic Affairs
Punjabi University, Patiala | Member |
| (12) | Professor S.P. Tiwari, Chandigarh | Member |
| (13) | Professor (Dr.) R.K. Singh
Former Head and Professor of Law
Punjabi University, Patiala | Member |
| (14) | Professor (Dr.) Krishan Mahajan
Professor of Law | Special Invitee |
| (15) | Dr. Gaytri Sharma
Medical Officer, RGNUL | Special Invitee |
| (16) | Professor (Dr.) Manoj Kumar Sharma
Professor of Law | Special Invitee |
| (17) | Professor (Dr.) Jasleen Kewlani
Professor of Sociology | Special Invitee |
| (18) | Professor (Dr.) G.I.S. Sandhu
Director (Registrar, RGNUL) | Member Secretary |

Due to sad demise of these two members Professor (Dr.) Bal Krishan Sharma and Professor (Dr.) S.R.S. Bedi. Two new members as named below were appointed:

- (1) Professor S.P. Tiwari, Former Professor, Panjab University, Chandigarh

- (2) Professor Anirudh Prasad, Professor of Law, RGNUL

SECTION A MATTERS TAKEN UP

The members took appraisal of the work done in the previous year. The UGC requirement of NAAC Accreditation was discussed at the meeting. A Committee of the following was constituted for documentation for NAAC:

1. Dr. Anand Pawar
2. Dr. Tanya Mander
3. Dr. Shveta
4. Ms. Renuka Salathia

It was planned to further strengthen RGNUL Centre of Competition Examination (RICE). It was decided to work out details and modalities for Diploma/Certificate Courses. To promote internship it was decided to add internships to students through RGNUL Legal Aid Clinic including Mediation Training. The members were apprised about activities of the research Centres. It was decided to facilitate meeting of the Vice-Chancellor and the Registrar with the Coordinators of the Centre with the aim to streamlining their working. Suggestions were invited from members to argument research related activities under various research Centres. It was planned to publish book on Multidisciplinary Research Methodology. To introduce Career Advancement Scheme, API Score Card as amended by UGC, was recommended to be adopted by the RGNUL. To streamline Internship and Placement work it was decided to keep updated record of internship of all students. It is decided strengthen and upgrade Anti-Ragging initiatives. Some quality benchmarks were also discussed that include, Curriculum Aspects; Teaching and Learning Research; Infrastructure Development; Students Progressions, Governance and Innovation Practices. Publication of RGNUL Social Sciences Journal and Student Law Journal was discussed and decided to get the procedure of registration expedited.

A central Curriculum Development Committee was constituted with the following members:

1. Professor (Dr.) G.I.S. Sandhu, Convener
2. Professor (Dr.) B.S. Malhi, Member
3. Professor Krishan Mahajan, Member
4. Dr. Anand Pawar, Member
5. Ms. Abhinandan Bassi, Secretary

Plan was worked out for timely revision and updation of the curriculum.

Need for development of Infrastructure at the New Campus along with supporting facilities was considered

SECTION B

ASSIGNMENT OF TASKS

The proceedings of the meetings of IQAC were put up and approved by the Academic Council and the Executive Council. Decision was taken for taking necessary action by the concerned.

1. The Committee shall draft self-study report for NAAC under the different parameters of the NAAC requirement and shall also suggest any other measure required to be undertaken to meet the requirement, if any.
2. The Coordinator of RICE to ensure wider publicity in the form of Posters and Website notification along with Advertisements for RGNUL Coaching for Competitive Examinations. Blue prints for Diploma and Certificate Course are to be prepared by a Committee.
3. The concerned teachers are to submit the revised modules of syllabi of different subjects. The meeting of the curriculum Development Committee to be scheduled before the next Academic Session to finalise the syllabi. The revised syllabi is to be included the syllabi booklets.
4. Schedule of activities of Legal Aid Clinic to be prepared, students are to be given exposure to practical side of law enforcement like jail and correctional institution. Mediation Training Programme is to be planned.
5. The concerned Coordinator of the Centres need to enhance the activities under the Centres keeping in view their respective objectives with due coordination and planning.
6. The process of registration Journal of Social Science, Student Law Review to be expedited by pursuing the file and completing the modalities at different government offices.
7. To put the teaching tools, ICT equipment and other modern facilities to the optimum use during classroom teaching and other academic and research activities.
8. The dates of different activities to be notified in the Academic Calendar.
9. Performs of RGNUL alumni feedback to be put up on RGNUL website. The information received is to be categorized and analysed. Performa for parents feedback is also to be prepared.
10. The Committee was constituted to prepare the API Score Sheet. It was required to prepare the draft for approval by Executive Council in the next meeting.
11. The RGNUL Internship and Placement Committee need to prepare record of placement of each student. The students are required to submit report from the organization where the

students intern. The placement process need to be individualized as per requirement of individual student.

12. The compliance of filing online ant-ragging affidavit to be ensured.

SECTION C ACTION TAKEN

During the year following action and activities were undertaken along with other initiatives:

- Blue prints for Diploma and Certificate Course were prepared.
- Regulations for Award of Ph.D. Degree were modified to constitute the Board of Examiners to conduct viva and recommend award of degree.
- Work on the NAAC, SSR was started and information was collected and completed. Letter of Intent (LOI) was sent to NAAC Office which was accepted.
- RGNUL promoted Legal Aid Clinic activities by undertaking various activities in collaboration with State/District Legal Service Authorities and other agencies/organization.
- Research activities under various Research Centres were streamlined by making schedule of respective activities by each Centres.
- The syllabi of each subject of UG and PG courses was reviewed through different meetings of Curriculum Development Committee. Syllabi for each semester was prepared in the form of booklets available of RGNUL intranet.
- Formalities for registration of Journal of Social Sciences and Students Law Journal completed and approval is awaited from the Registrar of Books and Newspapers.
- ITC facilities were installed at RGNUL New Campus i.e. in Labs, Seminar Hall, Lecture Halls, Classrooms, Library and faculty room etc.
- As part of Infrastructure development, Administrative Block was made functional. Two new blocks of Hostels (one for boys and girls each) were added.
- Feedback form was prepared and got approved and feedback was obtained from all students at the end of semester.
- API for Career Advancement Scheme on the line of UGC requirement approved by the Executive Council.

- Preparation proper record of internship of each student was started for the student of B.A.LL.B. Course and Placement Brochure were also prepared.
- Anti-Ragging declaration/affidavit were got duly filled online from parents and students at the time of admission itself.

SECTION D FUTURE PLANNING

The following matters were identified for future planning:

- For administrative reform training programme of non-teaching staff is required. Officers and staff may also be encouraged to attend development programmes outside the university.
- The University should adopt ERP system for efficiency and easy accessibility to the record and for undertaking various administrative and academic work.
- Library at RGNUL new Campus needs to be further augmented by shifting from the city campus. More space needs to be created for the books.
- Buildings of Library and Auditorium to be completed by procuring necessary funds from the Punjab Government.
- Playgrounds need to be developed for students' activities.

**Name & Signature of
Director/Coordinator IQAC**

**Name & Signature of the
Chairperson, IQAC**