

**RGNUL INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

ANNUAL QUALITY ASSURANCE REPORT

(July 2014 – May 2015)



**RAJIV GANDHI NATIONAL UNIVERSITY OF LAW,
PUNJAB**

Rajiv Gandhi National University of Law, Punjab

Annual Quality Assurance Report July 2014 – May 2015

Brief about the Meetings of RGNUL IQAC July 2014 – May 2015. The following were the members of IQAC

Professor (Dr.) Paramjit S. Jaswal Vice-Chancellor, RGNUL	Chairman
Professor (Dr.) G.I.S. Sandhu Director (Registrar, RGNUL)	Director
Professor (Dr.) L.S. Sidhu Former Head & Dean Academic Affairs Punjabi University, Patiala # 4287, Urban Estate, Phase-II, Patiala	Member
Professor S.P. Tewari, Professor (Retd.), Panjab University, Chandigarh #1601/44-B, Chandigarh	Member
Professor (Dr.) R.K. Singh Former Head and Professor of Law Punjabi University, Patiala #120, Urban Estate, Phase III	Member
Mr. Rajinder Aggarwal ADJ, Patiala	Member
Professor B.S. Malhi Controller of Examination (Sr. Administrative Officer) Ph. 0175-2286379; Mobile: 9814706999	Member
Professor (Dr.) Anirudh Parsad Professor of Law, RGNUL	Member
Dr. Niraj Pasricha Finance Officer, RGNUL	Member
Dr. V.K. Anand Librarian, RGNUL	Member
Dr. Anand Pawar Associate Professor of Law, RGNUL 9781029799	Member
Dr. Manoj Kumar Assistant Professor of Law, RGNUL	Member
Dr. Jasleen Kewlani Assistant Professor of Sociology, RGNUL	Member

Ms. Renuka Salathia Assistant Professor of Law, RGNUL	Member
Dr. Shilpa Jain Assistant Professor of Law, RGNUL	Member
Ms. Shruti Goyal Assistant Professor of Law, RGNUL	Member
Ms. Ivneet Walia Assistant Professor of Law, RGNUL	Member
Ms. Garima LL.M. Student , RGNUL	Member
Ms. Shubangi Fifth Year Student , RGNUL	Member
Deepesh TSE Libsys Ltd. Gurgaon	Special Invitee
Dr. Tanya Mander Assistant Professor of English Coordinator IQAC, RGNUL Mobile: 9855073266	Coordinator

**SECTION A
MATTER TAKEN UP**

The following matters were discussed at the IQAC meeting during July 2014 - May 2015:

The coordinator of IQAC apprised the members about the letter received from UGC about the process of Assessment and Accreditation, to be undertaken by NAAC. The soft copy of Self Study Report was uploaded on the RGNUL website on 12.11.2014. Professor R.K. Singh, Professor & Head Department of Laws, Punjabi University Patiala put on record appreciation for the hard work put in the preparation of Report and also about the progress of work reflected therein. It was decided that all the stakeholders – faculty, staff and students may peruse the uploaded SSR and point out to the steering committee discrepancy's if any, is found.

The coordinator IQAC apprised the members about the need to adopt API Score Card for the RGNUL faculty on the annual basis. The

members unanimously decided to follow UGC guidelines of API Score Card for the faculty.

The members were apprised about the feedback mechanism, which was first taken up in IQAC's first meeting. The feedback form for the alumni was developed and uploaded on the website. The feedback form from the present students was taken during the end-term examination in May 2014 (and again in end-term exam in December 2014). It was appreciated by the members of IQAC. During the discussion members stressed that a mechanism may be formulated to maintain objectivity.

The RGNUL has taken the services of LS Academia consultants to offer ERP Solution to the University. It will ensure automation of different process tasks on maintenance of the records and efficiency and transparency. There is a need to review the work done so far with every branch:

1. Library
2. Accounts
3. Establishment
4. Academics
5. Examination
6. Student Record
7. Transport
8. Store / Property

Members were apprised about the latest endeavor being undertaken by the University. The representative of the company submitted the report to the members on the quantum / stage of work undertaken with regard to each branch.

Members were apprised about the various Research Publications of the University. During the discussion Dr. Anand Pawar, told that Thomson and Reuters has contacted the University for undertaking the publication of RGNUL Financial and Mercantile Law Review. Professor L.S. Sidhu suggested that research work undertaken by various

research Centres should also be made available to the IQAC members at the time of their meetings.

Members were apprised about the meeting of the Centre Coordinators with the Vice-Chancellor and the Registrar. Detailed Proceedings of the meetings were part of the agenda. In view of the NAAC visit, it was decided to convene another meeting of the Centre Coordinators with the Vice-Chancellor and the Registrar. IQAC needs to facilitate another meeting of the Centre Coordinators in the month of February 2015.

During the discussion members were apprised about the guidelines suggested by IQAC and adopted by the Internship and placement cell. Ms. Ivneet Walia the coordinator of RGNUL — Internship Cell pointed out the need for space for the internship cell. She also asked for one more faculty member to be made part of internship cell. It was brought to the notice of the Vice-Chancellor that any RGNUL Research Centre seeking RGNUL students on interns, may please approach the RGNUL Internship Cell.

It was decided that Internship of RGNUL students will only be through / via RGNUL Internship Cell. Another faculty member is to be nominated for Internship Cell. Once the rooms in the Administration block are furnished the proper allocation shall be made for the office of internship cell.

It was discussed that IQAC has 20 members and to deal with urgent matters it is different to call the whole body. So there is need to constitute a said Committee of IQAC. It was unanimously decided that the Vice-Chancellor may nominate members from IQAC Cell to Constitute the working Sub-Committee of IQAC.

SECTION B ACTION TAKEN

The steering committee submitted hard copies of SSR to the Vice-Chancellor and the same was forwarded to the NAAC office within the stipulated time.

Draft of API Score Card was prepared and sent to Professor L.S. Sidhu and also submitted to the Vice-Chancellor for review.

It was decided that a committee may be formed of 3 teachers, with Registrar as the Chairman. The concerned subject teacher shall not be part of this committee. The faculty members Dr. Tanya Mander, Dr. Renuka Soni, Dr. Manoj Shrama and Dr. Shilpa Jain were nominated by the Vice-Chancellor for the coordination committee.

After due deliberation the faculty / centre coordinators were given the responsibility to get the work completed. The faculty coordinators to check regularly and periodically the progress being made.

The research work and other related activities undertaken by various Centres need to be made part of IQAC agenda / report. The Centre coordinators to be asked to submit their plans and reports about research qualities to IQAC in the month of July.

Centre Coordinators were informed about the need to approach RGNUL Internship Cell for any RGNUL student interning with the Centre. Before the Commencement of new semester IQAC nominated Dr. Renuka Soni to be part of Internship Cell. Rooms(s) to be allotted to internship cell in the Administration Block.

The Vice-Chancellor to nominated the Working Sub-Committee of IQAC comprising of Dr. Anand Pawar, Dr. Tanya Mander and Dr. Shilpa Jain.

**SECTION C
FUTURE PLANNING**

The following matters were identified for future planning:

1. Need to review the curriculum for U.G. and P.G. Courses.
2. To work out Scheme of Study for LL.M. One Year Course.
3. Interdisciplinary programme to be planned.
4. Development of Infrastructures at New Campus.
5. Acquiring new teaching / learning technologies.
6. Formation of Alumni Association.

**Name & Signature of
Director/Coordinator IQAC**

**Name & Signature of the
Chairperson, IQAC**